



**THORNLEIGH-WEST PUBLIC SCHOOL
P&C Meeting Agenda
Tuesday 1st September**

1.0 Opening and Apologies

Apologies: Nicki Honeysett, Yvonne Curren, Judy Reilly, Trish Stephen, Gordon Dracup

Present: Chantal Mamo, David Stanton, Michelle Christopher, Kerith Massey, Alex Gayl, Jacqueline McLeod, Warwick Edwards, Patty Correll, Veryan McAllister, Julia Kent, Susan Parry, Lisa Pang, Hannah Grummett, Julie Tanger, Samantha Webster, Rosemary Saunders, Cameron Saunders, Yolanda Bacon

2.0 Guest speaker:

2.1 Tim Spencer, P&C Federation North West Sydney, Councillor

Provided a PPT presentation with an update on the current status of the P&C Federation. Included an explanation of the Department of Education Restructure. Discussed Gonski Report issues – please see appendix 1 for summary slides of this issue.

Other points made:

- Current federation is a newly formed federation after the old one was disbanded 12 months ago. A new constitution was introduced. There are 16 members on the board now. 7 councillors of 16 are part of the executive.
- Just had their AGM and passed 10 motions. Some of which were regarding; SEE indication on enrolment forms; Central principles for outlying schools; P&C support – re-doing guidance documentation and offering a more electronic based system; WHS and HR matters assistance; Offering legal services;
- Department of education restructure:
- NSW Education reforms

3.0 Agenda Items

1. Cricket pitch on School Oval

Carolyn Ball and Bruce Kimberley from Hornsby Kuringai and Hills District Cricket Association (HKHDCA) addressed the meeting. They are seeking approval in principle for the association to get a Cricket pitch on our school oval – the grant application is due 30th September.

Discussion of pros and cons. Questions addressed about who would be responsible for maintenance. Pitch is ultimately the property of the school. Chantal Mamo – GA not too keen but Chantal thinks it's a great opportunity for the kids and future PSSA opportunities. See Appendix 2 for diagram

Motion: That the P & C agree in principle to the cricket pitch grant being pursued. ie getting quotes

Proposed: Julia Wright

Seconded: Lisa Pang

Vote: Passes unanimously

Note: Veryan McAllister abstained from this vote

4.0 Minutes of the Meeting – 28th July 2015

Motion to pass: Patty Correll,
Seconded Tony Smallwood
Vote: Passed unanimously

5.0 Business Arising from Previous Minutes/Open items

1. Terms of reference: Completed Terms of referenced for the following committees were tabled:
 - I. Canteen,
 - II. MDFDGG,
 - III. Green ThumbsAcceptance of these terms proposed: Tony Smallwood,
Seconded: Yolande Bacon
Vote: Passed unanimously

6.0 Correspondence

1. Letter tabled form Tracey Knight concerning the matter of her correspondence discussed at the last P&C meeting. Letter read out at meeting. Veryan suggested she clarify in Newsletter that no P&C funds were used for utilities. The committee supported this notion.
2. Gonski Campaign – letter from P&C Association read out by Veryan - see appendix.

7.0 Principal's Report

Open Day

Thank you for attending open day. It was a fantastic morning celebrating education week. I am open to effective feedback to strengthen this special week in the future.

SRC

Welcome to the new SRC representatives. Congratulations for becoming the leaders within your classroom. Mrs Young will be meeting with the SRC every fortnight during class time.

Recorder Concert

Thank you Ms Aked and the recorder group for representing TWPS at the Opera House. The concert was amazing and a lovely opportunity for the students.

Walk A Thon

Thank you to the Walk A Thon team who made this day a great success. From a school perspective it was a win – win! The students enjoyed getting fit while chatting with friends. There was minimal disruption and everyone go into the spirit. What could we do to improve it in the future?

Staffing Update

- Donna De Marigny will not be returning this year
- Margaret Corbett Wilkins has been reliving in out of home care. Kristen Robinson back in the role.
- Evan Gibbons is going on paternity leave and Tim Elsley will take 6G until term 4 week 3.

- John Gallie is currently on LSL he will return for term 4 and retire at the end of the year.
- Helen Bulger has returned from LSL
- Julie Wilson Learning support employed by P&C for 2 days per week – organises the volunteers, 12 – 14 tutors that come in during the week.
Comment: Samantha Webster –spoke in strong support of Julie Wilson and all the school achieves with the kids requiring special assistance in terms of their literacy through the teachers and volunteers.

Waka

Thank you to all the parents who have made Waka come alive! The students were brilliant. We await the results. Lots of hard work and dedication has gone into making this story a great one.

Kindergarten 2016

We are currently planning the transition program which will be every Friday for four weeks. Currently enrolments are at about 67. If you know any friends or neighbours who will be sending their children to TWPS please get them to complete enrolment forms. Staffing and class allocation processes are underway. The transition program will be similar to last year. Parents come to the hall for workshops and children will be with the teacher for 2016. Parents are not allowed to leave the school grounds.

Senior Choir

Thank you Ms Allen and her beautiful choir performance at Town Hall. Sorry I was unable to make this evening due to family commitments.

Prefects Morning Tea

Our student leaders attended a morning tea in town with our local member Matt Kean. He shared leadership tips with the students and inspired them to continue leadership in the future.

TWPS APP

I have been working on TWPS APP. It will send push messages, newsletter, photos, links to website and flexi schools. We will launch this next term.

Hills Public Speaking Competition

TWPS hosted the Hills Public speaking competition. The students from local schools were outstanding. Max from 3L won his category. Thank you Mr Gibbons for organising this hosting.

Matt Kean

Visited and had an informal chat. Mentioned the grant we were after and asked that he keeps an eye out for it. He is very supportive and more than happy to help the school and local community at any stage.

Book Week

Thank you Mrs Granville for organising Book Week. We loved the read around and book swap. The Book parade was fun and hopefully sparked some students' engagement and love for reading.

PYLO

Deb Crystal kindly conducted a parent workshop on cyber safety this was well received. There were about twelve parents. It would be great to do this every year.

Sport

- Zone and regional athletics
- Basketball
- Cricket

SASS Week

We are currently recognising our office staff, teachers' aides and general assistant. We have organised chocolates and a morning tea to say thank you for their hard work and dedication.

Interview

Great to see that most classes are 80% booked for parent teacher interviews. We are currently working on the report format

8.0 Other Reports – from P&C Subcommittees

1. President – Veryan McAllister

- Grant submitted for playground equipment, thanks to Jacqueline McLeod and others for assistance,
- Veryan attended P&C Federation meeting all day Saturday 29th August.
- Also attended Sydney North West Schools P & C meeting
- Organised WHS consultant to complete free audit

2. Treasurer – David Stanton

- See financials in appendix 3 attached.
- Brief discussion re P & C contribution. Kerith Massey suggested we consider asking for P&C contribution at a separate time to general school fees.

3. Uniform shop - Nicky Honeysett - Unwell so not ta meeting. thanks and get better

4. Canteen – Karen Edmond

- Large freezer needed looking at appears to be ok – well done Karen for noticing temperature drop?
- Now offering salads – including Greek!
- Note parents with severely allergic children should not get lunch orders – all care is taken but
- Would like to emphasize that parents with severely allergic children should not order from the canteen - if any doubt at all then don't! We cannot guarantee pre-packaged items.

5. MDFDGG - Judy Reilly

- The Father's Day Breakfast is this Friday and is completely sold out, with 450 tickets sold. The breakfast menu is sausages, bacon, eggs, fruit, muffins and croissants.
- We just need a few more volunteers to help out on the morning, if anyone is available please let us know and what time

- Chantal confirmed we are able to access hall the night before at 7:45pm.

6. **BASC** - no report. See president's comments.

7. **Fundraising – Veryan McAllister**

- Walkathon – turned out very well - Helpful note large quantities of icy poles need a week to freeze! There were some incredible fundraising efforts on behalf of many kids. Final figures coming in still but results for Walkathon are very positive! Should be banking about 30K profit All money and prize requests were in bar about 80 students 6G go to ANZ stadium – Evan Gibbon to give dates to Samantha Webster
- Tea towel suggested – printed and scanned and ready to go. Yvonne will be sending an email to classes.
- Movie night - 21st November. Plans in progress. There will be a raffle tickets sold. Prizes will include a Family trip to Bali, there will be a district 3 class party for the class that sells the most tickets. Normanhurst Vet has agreed to sponsor the kindy farm again.
- Band Bear Day for proposed Kindy's – this Thursday

8. **Band - Warwick Edwards**

- All bands received silver awards in the University of NSW band festival.
- Bunnings cake stall made just under \$1000
- Have completed assessment of instruments. Based on achieving a similar intake of students in training band as per this year will require between \$10000 and \$17000 for new instruments for next year. Will know exact numbers once expressions of interest have been received for next year in midterm 4. Due to the band camp making a profit, better than expected fundraising (plus what we hope to make from the cake stall at the movie night) and some cutting back on other expenses the band currently expects to be able to contribute around \$9k for new instruments. There will also be a couple of thousand in the instrument fees account. The school has advised it can also help out if required.
- Training band recruitment plan is as follows:
 - 14th October – Senior and training bands play for year 2.
 - 16th October – Instrument try out morning
 - 27th October – Parent's information evening
- The committee is investigating the viability of starting a wind ensemble as an audition only extension ensemble for instruments not part of Funk Band.
- Have proposed the band timetable for next year. Waiting on the school to advise if the hall can be available for the times requested. All rehearsals are either just prior or just after school (we currently have Funk Band students hanging around school waiting for Training band to finish in the afternoons). Hope to publish in the next week.

9. **Catering – no report**

10. Green Thumb – Patty Correll

Committee

- No changes to the committee

Funding and Expenditure to date

- Taps for the trough have been purchased and funds were provided by BASC (approximately \$1200).
- Quote for building roof over seating has been accepted.
- Funds being sought from BASC for two more raised garden beds and also tank pump.

Infrastructure:

- Trough has been mounted to the wall. The trough will be plumbed in by Nathan Reid at no charge for labour at the working bee on 5 September.
- A pump for the tank will be purchased and installed at the working bee on 5 September.
- New roof hopefully over the school holidays
- Benchtop on stump to be installed after the roof.
- Two new garden beds will be purchased and installed with soil at the working bee on 5 September.

Proposals for further work (see previous reports, for more detailed list):

- Garden shed or some other means of storage.
- Plans are developing for a PET bottle green house.
- Native bush tucker garden behind BASC

Gardening activities

- BASC continue with their two beds and vertical garden.
- The garden is flourishing. Garden club is run with Mrs Liddle each Tuesday.
- A parent working bee is scheduled for 5 September 2015. Tasks include clearing out beds, potting plants that are not to be discarded, cleaning out compost, assembling and filling two new raised garden beds, plumbing in trough and installing pump on tank.

9.0 General Business

1. Sports T shirts – Yolanda Bacon commented that PHPS and TWPS t-shirts for zone very similar - hard to tell which student to cheer for. Chantal to look into other options.

10.0 Closing

11.0 Next Meeting – 7.30pm, Week 3 Term IV Tuesday 20th October 2015

Contents of Appendix:

- 1 P&C Federation power point – summary re Gonski report
- 2 Cricket pitch diagram and letter re proposed pitch
- 3 Financials



Minutes completed by:
Susan Parry 15.09.15, Co P&C Secretary

Gonski

- Labor government came to a deal with the states to provide most of the Gonski funding over a 6 year period starting in 2014
- Most of this funding to come in the last two years 2018-2019
- NSW signed up and is still supportive
- DoE created RAM (Resource Allocation Model) which is psuedo Gonski funding.
- Federal government now refusing to guarantee last 2 years

Gonski

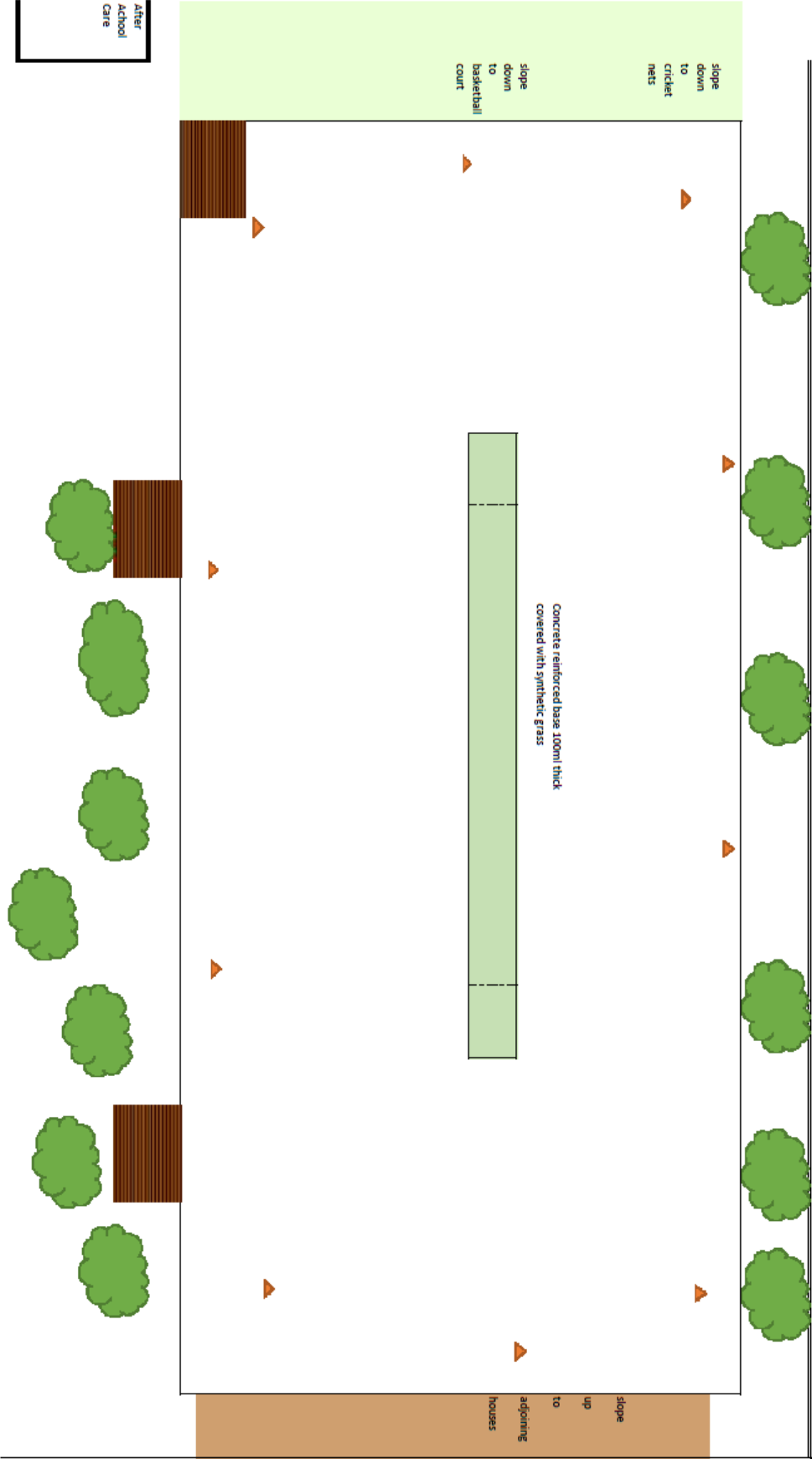
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Gonski

- What does it mean for your school (over 6 years)
 - Cherrybrook Public (\$2.9 million)
 - Cherrybrook Tech HS (\$9.6 million)
 - Castle Hill HS (\$5.9 million)
 - Oakhill Drive PS (\$2.3 million)
 - Thornleigh West PS (\$2.2 million)
 - Northmead PS (\$2.7 million)
 - Parramatta PS (\$2.2 million)
 - Rouse Hill PS (\$3.9 million)

Appendix 2

Diagram of proposed Cricket Pitch



Appendix 3

Financial Update from Treasurer David Stanton

Financial Update					
Budget	Actual to date		Projection		Comments
Income					
P & C Subscriptions	22000		17182		18000
Interest Received	120		410		500
Commission on Student Banking	450		918		1200
Farmers Direct	300		120		300
Canteen Donation	12000		6000		12000
Uniform Shop Donation	10000		5000		10000
Misc	200		1059		1200
Total Income	45070		30689		43200
Fundraising					
0					
Mufti Days	5000		2906		5000
Election BBQ	1500		2283		2283
Walkathon	15000		24879		25000
Movie Night	15000		5000		15000
Mothers/Fathers Day Gift Group		4000		4000	
Total Fundraising	40500		35068		51283
Total Income	85570		65758		94483
Expenses					
School Submissions					
Literary Resources		10000		10000	
Sentral		8500		8500	
Cares Bike Safety	1000		445		1000
Learning and Support	36000		15667		36000
Cyber Bullying/Resilience	2500		275		2500
Class Budget		2200		2200	
Laptops		12000		12000	
Green Thumb		5000		5000	
Total TWPS Submissions	77200		16387		77200
Fundraising					
TBC	5000		1261		5000
Mufti Days		2000			Included as part of income
Burger Day			0		
Total Fundraising	7000		1261		5000
Other Expenses					
Employment Expenses		0		3249	
Misc Expenses	1100		855		1100
Bank Expenses	360		298		500
Legal Costs		500		500	
Stationery		330		330	
Telephone & Fax	300		230		300
Accounting software - Myworkspace	360		248		360
Audit	2640		30		2800
Insurance	2000		1545		1545
Total Other Expenses	7590		6454		7435
Donations/Other Submissions					
Band Grant for equipment and Expenses	8000		8000		8000
Uniform shop/Canteen upgrade		5000		5000	
Dance Group/Wakakirri		500		500	
Teachers Lunch	200		231		250
Sports Final Costs		500		500	
Year 6 Farewell		500		500	
Total Donations	14700		8231		14750
Total Expenses	106490		32333		104385
Net Surplus / (Deficit)		-20920		-9902	