

**Thornleigh West Public School**  
**Minutes P&C Meeting**  
**7<sup>th</sup> September 2010**

**1.0 Opening and Apologies**

**1.1 Meeting Opened:** 8.00pm

**1.2 Present:** as per attendance sheet

**1.3 Apologies:** Janice Khoo, Janda Tanner, Jane Pines

**2.0 Minutes of the last meeting:** accepted by Kimberley Lilischkis and seconded by John Khoo

**3.0 Business Arising from Previous Minutes:** none

**4.0 Correspondence:**

**4.1** Tammy had copies of the P&C regional magazine

**4.2** P&C Northern Sydney e-news: new Trade Training Centres for secondary school students

**4.3** Letter from French teacher congratulating the P&C on the success of the Spring Fair  
(with a gentle suggestion that the money might be spent on electronic white-boards).

**5.0 Principal's Report –**

• Past Events:

- Wakakirri performances were held early in term 3. The team performed extremely well in their heat and have made it into the finals
- Zone athletics carnival
- Spring Fair went exceptionally well
- Senior Opera House Choir Performance
- Father's Day Breakfast and Stall was very well organized; the funk band provided fabulous entertainment for the event

• Upcoming Events:

- Band/Bear day to be held Thursday 9<sup>th</sup> September for new Kindergartens
- Spelling Bee to be held on Friday 10<sup>th</sup> September
- K-6 Disco, also to be held on Friday 10<sup>th</sup> September with a "nerd" theme
- Team B debating Regional Final; the team won their local competition and will participate on 14<sup>th</sup> September in a debating round robin
- Wakakirri Final to be held on 15<sup>th</sup> September at the Entertainment Centre
- Festival Choir to perform at UTS Kuringai on 22<sup>nd</sup> September
- Mufti BBQ Day and Green Day, green theme for dress and activities
- Kinder excursion to Featherdale Farm on 17<sup>th</sup> September
- Jnr Choir to perform at the Town Hall on 21<sup>st</sup> September in the Primary Proms Series of Performances

- Principal's morning tea to be held on 23<sup>rd</sup> September
- NAPLAN Tests:
  - Results embargoed until Monday 13<sup>th</sup> September, all letters will go home with the students on this day
- 3-6 Toilets Renovation Complete:
  - The students are taking pride in their new facilities and looking after them.
- BER Building Works:
  - COLA 1; sunscreens to be fitted, great outdoor addition to hall
  - COLA 2: ready in 2 weeks, some electrical and insulation to be completed
  - Hall Kitchen; some electric hiccups during Spring Fair due to the fact that some circuits in the kitchen are just for urns, urns cannot be connected to some of the power-points in the kitchen; the glass doors in the hall have been identified as a security risk, one solution could be a tinted film that stops the glass shattering, another solution would be an external shutter
  - Classrooms are up to the internal linings; handover is expected to be 26<sup>th</sup> October and there is a formal opening ceremony planned for next year
- Finish Dates:
  - COLA 1 and Hall = 28<sup>th</sup> August
  - COLA 2 = 2 weeks
  - Classrooms = 26<sup>th</sup> October
  - Finish Date = 26<sup>th</sup> October
- Potential Round 4 BER:
  - Left over funds may be available for further building works. The plan is for artificial grass around the BASC building and a security fence around the whole school
- Staffing Changes:
  - Additional teacher has been allocated to the school, for the rest of 2010 this teacher will be working across classes where quota is above optimal (Kinder + Yr1 + 2B + Learning Assistance)
  - Anticipated Numbers for 2011 = 23 classes, 572 students, 80 new kindergartens

- Term 4 leadership and 2011; Phillip Wills announced his early retirement. He will be retiring at the end of Term 3 2010. It is expected that Finbar O'Doherty will be the acting principal for the rest of the year. Gillian Tegg will be the acting Deputy Principal and the new young assistant will take Mrs Tegg's class.

## **6.0 Other Reports**

- 6.1 President-** final report before new elections, Janice will be vacating position next meeting, John Khoo thanked Mr.Wills on behalf of the P&C for his well balanced guidance of TWPS. Tammy Drew and Megan Williamson also expressed their heart-felt thanks to Mr. Wills for his fine efforts and driving so many improvements at the school.
- 6.2 Treasurer –** tabled by Tammy Drew, see report. The final tally from the Spring Fair was \$33,704.92, greater than the \$30,000 estimated in the original budget. Submissions handed to Tammy for funding at the beginning of the year can now be considered. In particular, the planned air-conditioning units and cupboards for the uniform shop were approved for funding.
- 6.3 Uniform Shop –** tabled by Suzi Knowles, see report. Very few new kindergarten parents have come to purchase uniforms. There will be a pre-loved sale at the end of the year.
- 6.4 Canteen–** tabled by Suzi Knowles, see report. There will be no more coffee, this was not popular and hence not profitable. Slushas are now available. Sushi will no longer be available on Friday because this day is too busy for a volunteer to go and pick up the sushi. Instead hot-dogs will Wednesday to Friday. The canteen manager is trying to get the government to pay for cold packs to send the slushas to the class-rooms. The green day menu is trying to promote healthy eating. The canteen will be trying a few new men and the most popular new menu item will be adopted as a regular item.
- 6.5 MDFDGG –** tabled by Dana Logiudice, see report. The Father's Day breakfast was a very successful event this year. Numbers at the breakfast were 420 but thanks to the extra volunteers the MDFDGG were not left feeling trampled by the hoards like last year. Next year three seatings of 45 minutes each could will be considered if more tressle tables were available.
- 6.6 BASC-** not tabled at this meeting
- 6.7 Fundraising**
- 6.7.1 General -** not tabled at this meeting
  - 6.7.2 Spring fair -** not tabled at this meeting

**6.8 Band** – tabled by Anne Basset, see report attached. The committee is happy with their financial position at present, thanks to the success of their fundraising efforts (>\$900 for the election day cake stall!). The next fundraising event is the recording and manufacture of a CD, at a r.r.p. of \$10 each destined to be in the Christmas stocking of every TWPS band grandparent.

**6.9 MDFDGG** – see report attached

**6.10 Hall-** not tabled at this meeting

**6.11 Catering-** not tabled at this meeting

## **7.0 Agenda Items**

**7.1 Fundraising donations from businesses** – Dana requested a master-list of TWPS donors so that local businesses are not approached twice. Janda Tanner will be asked to supply this list.

**7.2 Plans for the 50<sup>th</sup> TWPS Anniversary-** Plans for 50<sup>th</sup> anniversary can be found in the minutes from the last meeting. There will be a new 50<sup>th</sup> anniversary song composed for TWPS. No-one has been able to provide information about the coordinates of the purported time capsule buried at the 25<sup>th</sup> school anniversary. One initiative that has been investigated is bricks that can be personalized and then “donated” to the school to raise funds. Mr Wills had envisaged that these bricks could be laid outside the office block between two bottle brush shrubs.

## **8.0 General Business-**

**8.1 2011 School Photographer;** alternative photographers are being investigated because the last school photos were less than ideal

**8.2 NAPLAN results;** not available

**8.3 Orientation Day for Kindies;** Dana volunteered to talk to new parents about the P&C

**8.4 Upcoming AGM (26<sup>th</sup> October);** all P&C executive positions will be vacated at the next meeting and new members elected. Job descriptions for all of these positions will be posted in the Wednesday Weekly. A letter was sent home to all K-2 parents about the functions of the P&C and the need for new members.

**8.5 Installation of Air-conditioning;** there was a unanimous vote for spending the P&C fundraising profits on air-conditioning for class-rooms. The two vendors that had quoted previously (Baratech and Eagle) will be considered.

**9.0 Closing** – meeting closed at 9.40pm

**10.0 Next Meeting** – Week 3, Term 4, 26<sup>th</sup> October 2010 which is also the AGM.