



**THORNLEIGH-WEST PUBLIC SCHOOL  
P&C Meeting Agenda  
Tuesday 29<sup>th</sup> November 2011  
(following AGM)**

**1.0 Opening and Apologies**

Meeting held at TWPS library Tuesday, 29<sup>th</sup> November 2011. Meeting opened at 915pm.

Attendees: Paul Miller, Finbar O'Doherty, Dana Logiudice, Stuart Bidwell, Gordon Dracap, Delvene Bee, Veryan McAllister, Lisa Patchett, Kirsty McGeachie, Jane Pines, Helen Roberts, Jenny Chaplin, Kelly Belcastro, Anne Bassett

Apologies: Michele Wood, Karen Edmond, Chloe Lorente, Laurelle Knight, Lesley Ziegler

**2.0 Minutes of the Meeting – 25<sup>th</sup> October 2011**

Proposed Lisa Patchett, Seconded Gordon Dracap

**3.0 Business Arising from Previous Minutes**

**4.0 Correspondence**

**4.1 Letter from Mrs Tikoft**

A formal thanks extended to Mrs Tikoft from P&C. Extremely grateful for enthusiasm and contribution to our students.

**5.0 Principal's Report**

Classes in 2012 – almost 23 classes (560-570) – numbers very close. Out of area being taken but still within 23 classes so within room range.

5 kindy classes. Teachers not yet informed what class or what year and all subject to change.

Day 1 – all line up as normally do in current classes– usually takes about ½ hr.

School takes into wide range of factors when doing makeup of classes - gender, students who work well together, learning styles etc.

Will try to keep all classes in same location.

Student requirements – stationary lists will be in next Wednesday Weekly.

## Principal's Report...

*"The most important thing in raising a child is not to try to put the stamp of the past on that child, but to give that child the freedom to grow and explore"- Catherine Bateson*

### Other

#### 1. Classes 2012

- All information will be in newsletter tomorrow
- Anticipated (but not confirmed till 2012) 23 classes
- A Stream class for Year 1/2 and Year 5/6
- All A-Stream class members are selected from current class assessment, formal testing and aptitude
- Teachers have not yet been assigned to classes or allocated classrooms.

#### 2. Student Requirements

- Thanks to Uniform Shop- Kinder packs are for sale for \$27 from Uniform Shop.
- Full list of resources ( stocking fillers?) in next week's Wednesday Weekly

#### 3. Teachers 2012

- Mrs Williamson and Mrs Tikoft are leaving at the end of the 2011 school year
- Mrs Bourne is taking leave and will return at the beginning of 2013 school year
- Replacement staff are currently being negotiated to ensure consistency of programs

#### 4 Staff Development Days

- Last Two days of Term 4
- Teachers will undergo a range of mandatory training (anaphylaxis, Emergency Care, CPR & WHS) as well as committee, stage and classroom planning.

#### 5 2012 School Year

- Teachers resume: Friday 27<sup>th</sup> Jan- SDD
- Years 1-6 resume Monday 30<sup>th</sup> January, 2012
- Kinder students have Best Start Appointments and classes commence on Thursday 2<sup>nd</sup> Feb

*Paul Miller*  
*Principal*

29<sup>th</sup> November, 2011

## 6.0 Other Reports – from P&C Subcommittees

6.1 President – Dana Logiudice

6.2 Treasurer – Stuart Bidwell

# UNIFORM SHOP REPORT

(Figures are approximations as at 29/11/11)

## FINANCIAL POSITION IN A SNAPSHOT

---

Cash in bank	\$39,725.02
Outstanding debt to suppliers	\$11,227.02
Pre loved cheques to be cashed	\$968.30
Credit refund cheques to be cashed	\$609.50

---

**Balance of cash** **\$26,920.20**

---

**Sales from 1 November to 29 November = \$11,892.82. A total of 462 items!**

**Uniform Shop Manager** – I am now the convenor & manager of the uniform shop having interviewed and accepted the Manager role. Having worked in the uniform shop for the past 6 months allows me to step in the Manager role very well.

**Summer Dress/Summer Formal Shirts (boys & girls)** – we received our delivery of these from our new supplier and they look great! Good feedback from parents in the shop too.

**Sports Polo Shirts** – also received from our new supplier with only a small amount of the previous style stock to sell.

**Kindy Fit-outs** – have had over 40 kindy appointments completed. Continues to be very well received by parents and also a lot easier for us in the uniform shop!

**Flexischools** – have changed over to the new Point of Sale system through Flexischools and we've found it is a much faster turnaround time for sales. The reporting side of things is also very good and will help with ordering etc.

Cheques for any remaining credit on the old MYOB system were distributed to 60 parents within the school totalling approx. \$1200.00.

I'm currently working on the on-line ordering system for the uniform shop and aim to launch this to the school community in Term 1, 2012.

**Preloved** – all winter stock that is now held is taken as a donation; summer stock consignments will cease at the end of the year. All stock not claimed after this time will be considered to be a donation. We will be holding a pre-loved sale in the school hall on Monday 5 December with a note going to parents yesterday and it will also be mentioned in this week's Wednesday Weekly.

From the floor

Gordon – can the stationary packs be for all years?

Helen – definitely doable – may not be feasible for end of this year.

Stuart - seeing kids with non school uniform items – what is done about it?

Finbar – will say something if see but generally not an issue

Helen – with regards to grace period, now that shirt/dress is almost matching, will the grace period be waived?

Paul – will see natural progression of uniforms out. But 2014 will not be strictly enforcing for dresses and boys shirts

6.4 Canteen – Karen Edmond t

6.5 MDFDGG – Dana Logiudice

6.6 BASC – Laurelle Knight

6.7 Fundraising

6.7.1 General

6.7.2 Spring Fair – Helen Roberts

6.7.3 50<sup>th</sup> Anniversary Celebrations

6.8 Band – Anne Bassett

More students for next year. New song being well received by kids.

Veryan how where are we for \$800 invoice that would have been covered by Hairspray?

Paul - costs covered by school music fund.

6.9 Hall – Janda Tanner

6.10 Catering – Michele Wood

## **7.0 Agenda Items**

7.1 Brett Carkeet Memorial

One of the trees outside BASC building under the tree – memorial to ex student died about 15yrs old. Smashed in 2007.

Dana – suggested replace plaque – can be fixed to the rock under the tree. Dana will get info from family/friends re dates etc...

Motion to replace Brett Carkeet Memorial - Proposed Gordon Dracup, Seconded Veryan McAllister. Unanimous yes

7.2 Nature Trail

Where bridge is on Quarter Session Road a working bee constructed the nature trail. Still can see some of the structure and has only become badly overgrown in last 3 to 4 years. Would be good resource and get rid of eyesore. Finbar suggested Baptist Super Saturday group – Dana to contact possible help.

## **8.0 General Business**

**9.0 Closed – 10pm**

**10.0 Next Meeting – 8pm, Tuesday 7<sup>th</sup> February 2012**