



**THORNLEIGH-WEST PUBLIC SCHOOL  
P&C Meeting Minutes  
Tuesday 23<sup>rd</sup> October 2012**

**1.0 Opening and Apologies**

Apologies: Tony Smallwood, Stuart Bidwell

Attendees: Dana Logiudice, Delvene Bee, Paul Miller, Helen Roberts, Kerryn Hoffman, Veryan McAllister, Gordon Dracup, Mrs Granville, Warwick Edwards, Karyn Daly, Chloe Lorente, Dana Walkers

Started at 7:35pm

**2.0 Minutes of the Meeting – 4th September 2012**

Moved – Gordon Dracup

Seconded – Veryan McAllister

**3.0 Business Arising from Previous Minutes**

3.1 Proposal to purchase money weighing machine -  
purchased

3.2 Bus route – letter sent to Dana

3.3 Path onto lower school gate at Quarter Sessions Road –  
tripping on roots and uneven path. Has been attended to  
and checked by school

**4.0 Correspondence**



October, 2012

## Principal's Report...

*"The most important thing in raising a child is not to try to put the stamp of the past on that child, but to give that child the freedom to grow and explore"* - Catherine Bateson

### 1. School Response to Anti-Bullying:

- Survey response
- School policy rewritten
- Policy on display in classrooms for students and teachers
- Learning and Support Teacher (LaST) involved in student support and parent liaison
- *CyberSmart* link added to school website
- PD/H/PE Scope and Sequence reviewed
- Bounce Back program- now extended to Stage 1 & 2
- Anti-Bullying program booked for T1, 2013 (Return of the Bully)
- Possible Bullying Awareness Program (\$8.00 per student St2 2 / \$9 Stage 3- P&C ?)
- Students surveyed regarding bullying
- Peer Support
- Playground options extended: Lunch-time games room(New resources), library, chess set, Oakleigh Oval
- Kindergarten:
  - Structured play activities with support of Year 5 students
  - Now joining morning assembly
  - K students learning handball. Kinders visit & play in cricket nets, handball and basketball courts with K teacher in Term 4.

### 2. Technology within the School

- Needs to comply with and be supported by DEC
- Working with DEC network plan for wireless connectivity
- Review the use of technology rooms
- Approx. cost is \$35-40k

### 3. School Hall Projection

- Cost for supply and installation \$6000.-

### 4 NAPLAN 2012

- Excellent results from TWPS

### 5 WAKA 2013

*Paul Miller*  
*Principal*

23<sup>rd</sup> October, 2012

### **Discussion at meeting**

Bullying - zero tolerance. School survey had 3 questions that related to bullying. Still analysing data but very low % of parents feeling not safe. Received about 60-70 responses to survey.  
Have had parent join committee. Policy compared to DET policy  
LAST teacher observing and talking to students.

Paul proposed to P& C to perhaps subsidise/pay for stage 2 and stage 3 programs. Approx \$1500 for stage 3.  
Student surveyed – have you seen one off instances or bullying behaviour.

Will use Woolworths earn and learn for items in lunch times games room.

Floor – never see kindy kids at recess while on canteen duty. Kids cannot find teacher to ask permission. Paul to advise kindy teachers.  
Veryan - recommend taking kindy kids to see year 1 classes as last year many kids overwhelmed – eg Mrs White letter etc Paul to follow up.  
Veryan – can older kids be taught younger kids K, 1, 2 play differently and to be nice/respectful. Perhaps suggest in morning assembly. Paul - yes good to reiterate basics

Wireless advantages – moving from computer lab to classroom. Integrating into classroom. Paul put out suggestion for P& C funding. Could be staggered installation – costs  
Gordon – what about maintenance. Does DET have position on wireless in schools. Any wireless devices  
Paul – DET just supplied standards. School give hardware/pc rollout each year – so could be changed to wireless hardware  
Currently getting quotes.

Cost of permanent AV facilities for school hall \$5997

Naplan.

In most areas –performing well. Looked at by band also individual students, comparison yr 3 to 5.  
All children sit except if parent advises in writing do not want them to do it.  
Parents advised little anxiety and very calm and happy with the process.

WAKA 2013

2012 very successful. Will have meetings this year for kids interested in doing next year.

## 6.0 Other Reports – from P&C Subcommittees

### 6.1 President – Dana Logiudice

In touch with Hornsby TAFE about landscaping – advised to contact Ryde.  
Will keep chasing up.

Parent rep – training – would be done by Paul – Will do before next P & C meeting. Would be good to get pool of parents as Dana only person currently trained. Dana to advertise next meeting

### 6.2 Treasurer – Stuart Bidwell

Gordon

Balance \$73000 – owe school \$25000 plus learning support. Should have approx \$30000 for end of year. Plus approx 3000 for mothers day group  
By end of year PC would have passed onto school aprox \$65000.

From the floor – would it be better to spend money on AV or towards wireless.  
Paul would like to complete AV first and stage wireless.

Dana – asked Paul to provide breakdown of stages in wireless cost so PC can look at how to fund

Pc contributed to girls basketball celebration for reaching state final

Motion - Dana - any school teams/or individual representing school that reach state final receive a fund for celebration approx \$300 – exact amount to be decided on case by case. Veryan seconded.

All in favour

Gordon – motion to spend money on AV upgrade \$6000

Seconded - Veryan

All in favour

# UNIFORM SHOP REPORT

(Figures are approximations as at 23/10/12)

## FINANCIAL POSITION IN A SNAPSHOT

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Cash in bank	\$17,760.78
Outstanding debt to suppliers	\$10,477.13
Pre loved cheques to be cashed	\$372.00
Credit refund cheques to be cashed	\$236.50

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**Balance of cash** **\$6,675.15**

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**Sales from 29 August to 23 October 2012 = \$6,654.00. A total of 283 items.**

**Stock** – we have taken delivery of summer stock (boys shorts) with more expected this week being summer dresses and boys s/sleeve shirts. We have another order of sports shirts arriving mid-term and hats arriving early Term 1, 2013.

**New Items** – we have sourced a new school bag which has the drink bottle holder on the outside, more padding in the shoulder straps and a warranty for the student's school lifetime. We have needed to price this at \$38.00 each - \$3 more than the older style bag.

We also have introduced an excursion bag which sells for \$10.00. It's navy, lightweight and a great option for students. We also have sourced yellow raincoats for the Kindy students which sell for \$12.00 each.

**Stationery Packs** – we will be offering these once again however this year they'll be available via Flexischools and a pick-up on the day before school opens or a delivery to the classroom will be available.

**Kindy Fitouts** – I am offering fitout appointments for Kindy students for 2013 every Thursday from 9.30am-2.30pm. I have emailed a flyer to Larool Preschool, Pennant Hills War Memorial Children's Centre, Chilverleigh Early Learning Centre and First Grammar Childcare at Westleigh. This info will also appear in tomorrow's Wed Weekly. Appointments are made via our email address.

Discussion at meeting

Floor – are you looking at girls netball knickers. Helen currently sourcing options. Eg skort – options for under school uniform.

Floor – is there a dark bottom option for older girls in summer. As some people have expressed concern. Perhaps can we have some flexible options for older girls eg could they wear sports uniform

Helen – no longer - as couldn't sell the stock. Helen will look at samples – see if perhaps options

#### 6.4 Canteen – Chloe

Wasn't able to see Karen due to illness. Kerry spoke to her – considering on last day of school only having counter sales not orders. Doing clean out. Flexischools to be adjusted to not have sales that day

#### 6.5 MDFDGG – Dana Logiudice

Approx \$3000 to contribute

#### 6.6 BASC - Laurelle Knight

Having extraordinary meeting to look at raising fees. Currently losing money. Having to pay rent to school now since new regulations, new staff awards etc.

#### 6.7 Fundraising

6.7.1 General – Dana Logiudice

6.7.2 Spring Fair – Helen Roberts

Chasing stall reports

#### 6.8 Band - Juliette Kelly

#### 6.9 Catering – Bronwyn Cooper

Last major event – parents orientation

Proposed Veryan \$50 ex committee thank you gift for Michelle

### 7.0 Agenda Items

#### 7.1 Choir and musical activities

Dana given and read out – from parent. Concerns about music/dance inequity.

Paul has spoken to parent. This year no dance group and more kids wanted to be in choir and not able to get a place. All students not in dance/choir/recorder do music program and have performance opportunities. Paul has visited classes and has agreed to increase resources. Has agreed to communicate how selection etc through newsletter.

Choir selection based on ability to commit and focus. Limited by numbers for performances. Some students don't want to perform.

Students not in group - Paul will look at opportunities – eg performing at open day and grandparents day.

Dance group will be on again next year.

Floor – what are this parent's main concerns – opportunity to perform (addressed), selection process. Could there be a 2<sup>nd</sup> choir/rotation through one choir and rotate kids through different performance opportunities.

Dana will let parent know put forward at P&C.

#### 7.2 Fund raising – Dana Logiudice

Dana – flyer with ideas.

Christmas cards - good idea - phoenix

Book covers – good idea for early next term – Helen to look at

#### 7.3 Kiss and Drop Zone – Kerry Daly

Dana – nothing back from council. Possibly suggest no standing so can stop rather than park. Dana will write to council again asking for response

Mixed reactions – very difficult to do. Unnecessary. Would stop issues.

#### 7.4 Term calendar – Kerry Daly

Is it possible to get copy of calendar of events for each year? Just very little warning of what is coming up.

Paul – school has trialled a calendar with staff. Aware a number of events particularly for stage 1 and have taken steps to address and give parents more advanced warning. Also costs of events – working on this.

Floor – add P&C activities. Rather than just term 1 – have a next 10 weeks.

Paul - next 10 weeks very onerous – looking at having next terms events/costs by week 7 of term before.

Helen suggest emailing via class parents for particular years/stages

7.5 Number of events in Term 2 – Kerry Daly – large number of events especially for kindy. Paul – does try to avoid – aware and working on

7.6 Audit/committee – Veryan McAllister

Dana – last heard this and last year ok. Doesn't know if previous years can be done. Dana to speak with Stuart about progress.

7.7 Bullying – Veryan McAllister – covered by Paul report

#### 8.0 General Business

Chloe – suggestion to do work on amphitheatre. Can PC use funds to do up?

Dana has put in proposal to TAFE.

Paul has had work done since drama performances

Dana – suggest wait and see if any luck with TAFE grant and if not get landscaper quotes.

#### 9.0 Closing

10.0 Next Meeting – 7.30pm, Tuesday 27<sup>th</sup> November 2012