



**THORNLEIGH-WEST PUBLIC SCHOOL
P&C Meeting Agenda
Tuesday 20th March 2018**

1. Opening and Apologies

1.1 Vanessa welcomed everyone to the first meeting of the new P&C Committee. Susie Parry congratulated Vanessa on her work over the past 12 months.

1.2 Apologies: Nicci Fishwick, Lisa Pang, Julia Kent, Mrs Granville, Yvonne Curran, Karen Mitchell, Jane Massam and Kerith Massey. Laura Osmotherly

1.3 Present: Susie Parry, Nicole Thompson, Kate McGettigan, Cathy Carlton, Sherry Bieman, Cameron Saunders, Leigh Bornstein, Robin Beard, Julie Tanger, Vanessa Erickson, Musette Healey, Vanessa Oliveri, Nicky Honeysett, Aimi Forsyth, Kate Jokin, Joanne McAdam, Fiona Greenwood, Kim Hansell, Lisa Dula, Emma Fenton, Melissa Barker, Patty Correll, Kylie Booth, Amanda Long, Janine Sherlock, Chantal Mamo

2. Minutes of the Meeting – 13.02.2018

2.1 Acceptance Proposed: Musette Healey and seconded by Cathy Carlton. Accepted without objection.

3. Business Arising from Previous Minutes

3.1 Correspondence from parent Greg Rowell who contacted the P&C due to a small piece of possible asbestos found on the school grounds. It was bagged by Mr Rowell and he was concerned it was due to the demountable classrooms being put in.

3.1.2 As it was confirmed as a piece of asbestos Assets was required to



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come in and inspect the site. It is a process they call chicken picking and following this inspection of the site they found no other asbestos. Mrs Mamo suggested it was possibly brought on to the site from building site around the area.

3.1.3 Mrs Mamo confirmed that all the action has been taken and no further action needs to be taken.

4. Correspondence

4.1 Mother's Day Breakfast: Parent Karen Mitchell sent an email following the last meeting again suggesting a Mother's Day Breakfast be held and offering to organise the events. Vanessa confirmed she understands both Karen and some of the other Mums are upset that they don't get a breakfast.

4.1.2 At this stage the current committee on the Mother's Day/Father's Day Gift Group committee (MDFDGG) don't want to do a Mother's Day Breakfast. They all joined with the intent to do a stall and at this stage they have too many gifts and they need to sell them.

4.1.3 Treasurer Martina Miller confirmed the MDFDGG group is running at a \$9,000 loss which is also why they need to do the stall. Vanessa also confirmed the group will not be buying any more gifts and once the stall is completed will be trying to sell all the leftover stock to other schools/gumtree/ ebay.

4.1.4 Vanessa confirmed if there is someone who wants to organise a Mother's Day Breakfast they need to bring it to the P&C and perhaps start a new Sub-committee. This would need to be voted on at a P&C Meeting. Vanessa confirmed due to the 2017 Mother's Day Morning Tea there has been some confusion that this was part of the Mother's Day



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celebrations every year or part of the MDFDGG. This was a one off event run P&C and had nothing to do with the MDFDGG (Fundraising Committee). She also confirmed if there is a group who want to run a Mother's Day Breakfast they need a proposal for a committee and that needs to be voted on.

4.1.5 It was suggested that we could alternate between a Mother's Day and Father's Day and hold a Mother's Day breakfast one year and a Father's Day breakfast the following year.

It was suggested that if people want to run a Mother's Day and Father's Day breakfast they could also join the MDFDGG Committee however, it was suggested the time of their meeting at 9am on a Friday did not suit the Fathers who want to help cook and organise the breakfast.

4.1.6 It was suggested that there is a group of mothers at the meeting who said they would very much like to run a Mother's Day Breakfast. They wanted to make this happen for this year and they would not be able to form the committee in enough time. It was questioned if they could do this and work under the banner of the MDFDGG Committee. Susie Parry suggested the MDFDGG Committee had been doing the same thing at the school for a long time and with new parents there had been a change at the school and given there was this desire to put on a Mother's Day Breakfast could they make a subgroup in the MDFDGG Committee to do the Mother's Day Breakfast in 2018 without the need to form a committee and put forward a proposal at the next P&C Meeting.

4.1.7 Vanessa proposed that the group of motivated parents who are keen to put on a Mother's Day Breakfast put a proposal together and send it to her within 2 weeks. This full proposal required a solid volunteer list, a budget, details on how they will advertise it, and details how they



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will run it. Vanessa will then allow the MDFDGG Committee and the Executive of the P&C to vote. Julie Tanger second - proposal accepted unanimously.

5. Principal's Report - Mrs Chantal Mamo

5.1 Term 1 Week 8

Information Evening

Since we last met K – 6 information evening occurred. It was lovely to see all parents and get to know your child's classroom teacher.

Swimming Carnival

This went well at PLC Pymble. The venue was perfect for the event. Thank you to Mrs Dunlop who help with Meet Manager and overall organisation. The event went smoothly. Congratulations to all the students! Thank you to the amazing volunteers without you we couldn't run it!

Sport

K – 6 sport has started thank you to the sports coordinators who have audited equipment, purchased new and provided quality teaching and learning in this area. The children are enjoying the varied sports. We will stage whole school fitness program which will be great!

Staff professional learning

We have been working on developing making thinking visible. Currently involved with an academic partnership using an action research process.

Clean Up Oz Day

All students were involved. There is a Friday strategy so it isn't a one off event. We want children to be conscious all the time!



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School photos

The new company where great. The communication was excellent and we got through most photos. We should receive these early next term.

Religious Instruction

This has started! Thank you to Mrs Boon and Mrs Browne for all their organisation. It is a massive task.

Got It

Staff have been working on emotional coaching with some great results. The parent workshop was very popular and lots a great feedback.

Young Leaders Day

All of our Year 6 leaders attending this inspiring day with Mrs Boon and Mrs Granville.

Harmony Day

All students celebrated diversity. Teachers implemented a lesson using literature and years 3 – 6 have or will be cooking some multicultural food. Our multicultural community is growing we are about 32% EALD.

Tennis Expo

Local tennis club pennant hills provided an expo. The children loved it. It is great to expose children to a variety of sports. We now have 30 tennis racquets for school sport.

Ms Dowd

Thank you to Vanessa for being the parent representative on the panel. I am really excited the Nicole Dowd is now permanent. We are now working on the next position vacant being assistant principal this will be decided last week of school.

Wish List – insert details here

Up and coming events

* Easter Hat parade



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- * Easter weekend
- * 1– 2 interviews 3 April
- * 4 April 3 – 6 interviews
- * 4 April Colour Explosion
- * 10 April K – 6 assembly
- * 12 April principals morning tea
- * 13 April ANZAC service and year 6 vs teachers game

5.2 Deb asked Mrs Mamo when the school photos would be given to parents. Mrs Mamo confirm they would be received the first couple of weeks of Term 2.

6. Reports – P&C Subcommittees

6.1 President & Fundraising General - Vanessa Erickson

Welcome to meeting 2 for 2018

It has been a very busy few weeks since the last P&C Meeting in February.

I was honoured to be asked by Chantal to be part of the Selection Panel for the new full time teacher position. It is such a huge process for Chantal and for the candidates and it was a great experience to work with Chantal and Robyn Baston.



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Since the last P&C Meeting the Canteen Manager position was advertised. We received 7 applications. A big thank you to Patty & Karen for taking on the role of reviewing applications and doing interviews last week. 3 people were chosen to interview. 1 person pulled out of the interview process. A final interview for the position was held yesterday where Chantal and I met with the recommended candidate. I am happy to advise that Jane Barnwell has been offered the position. A letter of offer was sent to her today and it has been signed and returned. Jane will be doing 3 Friday training days with Karen before assuming the role in Term 2. Jane has been invited to come along to the next P&C Meeting to meet everyone.

CLASS PARENTS: A big thank you to all class parents this year who have put their hand up. An email will be going later this week requesting a spreadsheet of names so Amanda and I can set up Mail Chimp ready for use from Term 2.

COLOUR EXPLOSION. Since we met we secured 6 Sponsors for our event meaning that we could pay for the White Tee Shirts for our event. A big thank you to Scoda, EFTM, Dentist@Westleigh, Ray White CTWHP, F45 Training Westleigh & Thornleigh Vet Hospital. Leigh from Scoda is our model wearing the tee-shirts. Thank you Leigh for organising for us! The Sponsor forms were sent home almost 2 weeks ago. It has been a steady uptake and as of this afternoon the stats are:
156 pages created (there are 596 students)
96 students that have rec'd sponsorships
\$10025 raised so far = average of \$104.40 per active student

In 2015 we raised \$46000 for our Walkathon. If we reach this same target I will be doing a happy dance. **TARGET:** \$75 per student – based on these figures from the 2015 Walkathon
We are still a long way from this target. Please create pages, send links and get behind this fundraiser! Remind your friends and classes.



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Now Proposing – that cash can be accepted – however all cash must be allocated on a profile page – no sponsor forms with prize requests – just money in P&C box spoke to Aust Fundraising and I can change the sponsorship to this – just means that I will need helpers to money count and cross reference the pages once the sponsorship has closed off – something I was really hoping to avoid – but I will put it out there - any takers want to help count money? I can provide coffee & cake or wine if that is your thing at 10am in the morning.

Of course I am keen for everyone to back this fundraising event. A lot of work has gone into it and I am hoping that as usual there is a last minute rush. Another reminder note will be handed out next week to get students excited.

On the day: We have booked Peter the PA guy he will be bringing in speakers and there will be music playing on the oval. The Sports coordinators are organising a great obstacle course in the middle of the oval for the event. Class packs were packed today with the help of Shannon Curran – each student gets sunnies, a headband and wrist band and of course tee shirt. They will also get a Participation Certificate at the end of the day.

Students will be walking with their allocated Commonwealth Country flag. We have Julian Lesser Berowra MP coming to talk to the students about sportsmanship and the excitement of the Commonwealth Games. The final lap of honour will be by prefects and school captains where they will do a Baton race. Inside the Baton will have special message read out to the school by Matt Kean. The official event will start at 10am. There will be a special wheelchair race on the quad at 11.30am for 2W, 3W & 3D to involve Jeremy & Hamish. They will be racing against Mr Watkins who will also be in a wheelchair to ensure all students are included in the day's activities.



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Please follow FB for updates on this event. The timetable will be up on Facebook TOMORROW plus a roster link for helpers on the day. Please consider to come and help with your child's class and also longer if possible. We needs LOTS of helpers to splash the colours at the end of the day!

SPRING FAIR 2018! I am thrilled to say that most Sponsors I have contacted so far from last year have confirmed that they will return which is awesome Spring Fair organisation will be kick started into full gear in Term 2. There are more I need to contact and this will be my Term 2 project.

I am really looking forward to the Colour Run. It is going to be lots of fun – hectic – but fun!

6.2 Following Vanessa's confirmation that the Colour Run would include cash donations there was a call for helpers to count this money to cross check it against the amounts entered online. Volunteers include: Vanessa Oliveri, Julie Tanger, Kate McGettigan, Deb Flanagan (Monday or Tuesday), Martina Miller (Thursday?), Amanda Long (Monday/Thursday)

6.3 Susie suggested there is a need for more helpers on Spring Fair and should a committee be set up?

6.3.2 Vanessa has confirmed that class parents will be vital in the organisation of Spring Fair this year. Janine will be assisting Vanessa to put the rostering in one centralised location online so Vanessa can see where classes need spots filled and maybe some classes can share volunteers.

6.3.3 Vanessa asked for a volunteer to help with competitions for Spring



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Fair. Lisa Dula offered to take on that responsibility.

6.3.4 Vanessa confirmed Yvonne Curren will do market stalls. She has been assisting Veryan for a number of years and now is happy to organise on her own.

6.3.5 Vanessa is working on all the notes for every stall so it is clear and as easy as possible for class parents to organise.

6.3.5 Vanessa put out a call for a second main person to help her with Spring Fair organising. She has made the job as easy as possible. With competitions, market stalls, publicity, rostering all being done by volunteers. It is mostly helping just do bits and pieces that come up and assisting on the day. This position is still vacant.

6.4 Treasurer Report - Martina Miller

6.4.1 A copy of the financials is attached as appendix including draft 2018 budget, canteen expenses and current account balance and statement of income and expenditure

6.5 Martina would like to put together a budget which would include wish list items suggested by Mrs Mamo which we can vote on. She would also like to leave an amount of money for those emergency items that come up throughout the year – like air con/ whiteboards /freezer in the canteen. This happens every year and we need a contingency plan for these expenses. Martina to table at the next meeting

6.6 Martina confirmed the breakdown of the uniform and canteen doesn't look good as we have been required to pay out \$28,000 already this year on stuff from last year. This is why you can see the minus numbers on the canteen/uniform shop accounts as we have taken money from



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those accounts to pay for these costs (including the big arse fan). It doesn't look good right now but no one should panic.

6.7 Vanessa discussed the grant from Matt Kean of \$18,000.

Unfortunately it seems assets won't approve the work to the hall which we had gained the grant on. In order to do any work at the school we need to get Assets approval and Mrs Mamo believes it will not be approved. Vanessa would like to divert it to the synthetic grass if we can't use the hall money. Amanda to investigate.

6.8 Martina asked for confirmation on a number of costs including - teachers lunch (\$350), learning support, \$500 year 6 farewell, sports travel costs, class budget and CARES program to help prepare for the budget next year. This was also confirmed.

6.8.1 However, we will not have to budget for playgroup equipment because Mrs Mamo will be putting some in for the Kindy/Year 1 kids over the holidays. This has been from funds she has saved over the last three years.

6.8.2 Robin Beard agreed that the band could reduce their contribution from \$8,000 to \$5,000 for the band.

6.8.3 Patty has confirmed the cost for a sensory garden would be \$3,500. She also confirmed there is still a lot of work to be done on this.

6.8.4 Nikki confirmed the uniform shop would require \$4,500 but she expects to donate \$10,000 this year back to the P&C.

6.9 Martina confirmed we still had 300 cookbooks and we need to sell them. The cost price was about \$13.

6.9.1 Mrs Mamo was supposed to buy some as gifts. Martina to talk to Margaret to get those purchased.

6.9.2 There was suggestions we talk to sponsors taking a bulk of them



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like Ray White to give to clients or having a stall at Westleigh Village. Martina proposed we need volunteers to try and sell the remaining cookbooks. Vanessa Oliveri and Julie Tanger volunteered to take on the role. Musette seconded the proposal.

7.1 Uniform shop - Nikki Honeysett

7.1 Proposed Note for parents regarding winter uniform delay

Due to an unexpected manufacturing delay, new stock of shirts and blouses will not be arriving until mid-to-end June, a delay of 7-9 weeks.

Students will transition to Winter Uniform during early Term 2, but the following items and sizes will not be available until the winter delivery arrives:

- Boys' sizes 4 long sleeved shirts.
- Boys' size 6 long sleeved shirts.
- Girls' sizes 4 and 6 long and short sleeved blouses.
- Boys' size 8 long sleeved shirts may be affected, depending on demand.

The Uniform Shop is proposing the following options for students requiring size 4-6 sizing:

Boys' requiring sizes 4-6 long-sleeved shirts may:

1. Continue to wear their short-sleeved shirt but may also wear a long sleeved plain white top underneath.

Girls needing sizes 4 and 6 long-sleeved blouses may:



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1. Wear their Summer dress but may also wear a long-sleeved plain white top underneath. School Tights and/or Leggings may also be worn.
OR
2. Wear a long-sleeved plain white top underneath their winter tunic until the blouses arrive in stock.
OR
3. Wear their sports top underneath their winter tunic until blouses arrive in stock.

Size 4-6 shirts and blouses can be pre-ordered in the Shop or via Flexischools, and we will send orders out as soon as stock arrives. The Uniform Shop is able to source long-sleeved plain white Polo Tops in sizes 4 and 6 at a discounted price of \$14, which parents have the option to order if they wish.

Please give the above your consideration as individuals attending the P&C Meeting will be asked to vote on whether they think the above are acceptable options.

Nicky Honeysett
Uniform Shop Manager

7.1.2 Nikki confirmed that we can't be able to continue the prices low and keep the shop profitable and return \$10,000 to the school.

7.1.3 She suggested that the Second Hand Facebook site was meaning 30% are buying second hand on the facebook page and taking business



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away from the shop. It was suggested that the uniform shop is service for the parents and they can't take away the options to buy second hand.

7.1.4 Patty suggested parents donate their second hand uniforms to the uniform shop rather than sell on Facebook.

7.2 It was discussed there would be a few of pieces of the winter uniform which has been delayed in production and will be arriving 7-9 weeks late. Nikki suggested blue polo style long sleeved shirts could purchased via Uniform shop be worn as an alternative.

7.2.1 Vanessa was concerned these short term substitute shirts would end up as excess stock and that people expect if they buy at the uniform shop it will be the uniform. This was confirmed as a concern by others.

7.2.2 Mrs Mamo suggested the first few weeks they can wear summer uniform so it won't end up being a long time.

7.2.3 Nikki proposed that the boys can wear or Navy and white shirt under the short sleeved uniform. The girls can wear white or navy shirt under the winter tunic. This was accepted with no objections.

7.4 Canteen - Karen Edmond/Vanessa Erickson

7.4 No canteen report - refer to AGM report

7.5 Vanessa wanted to thank Karen again for the last 7 years. She has brought the canteen up to be profitable and is a well-loved member of the community.

7.5.2 Julie Tanger would like to propose a farewell for Karen and that the P&C pay for Karen's dinner on the night (\$50) and she will coordinate a gift with contribution from parents and possible P&C contribution to give (pending approval from Martina). Seconded by Vanessa Oliveri. This



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was passed with no objections.

7.5 MDFDGG P & C Report Week 8 Term 1 2018 - Janine Sherlock

The group is on track for the Mother's Day stall this year which will be held on Thursday May 10th. We have over 2,400 items left over from previous years so we will not need to make any purchases this year. We have too many different items on hand with little bits left over from each year and going forward if the stall continues we would like to simplify things so as to have less variety therefore making purchasing easy for the children and having less price points.

All of our members from last year are continuing on and we've welcomed a few new parents to the group. At the moment we're going through the stock that we have on hand, getting some good quality photos and descriptions together so that we can produce an online catalogue so parents and students can see what items we have available. We are also repricing or repacking some items that haven't sold.

In response to some issues raised by a few parents we have discussed the idea of having two similar events in 2019 to address gender inequality meaning either 2 breakfast or 2 stalls. With the amount of stock on hand we must run a full Mother's Day stall this year regardless. We will look at doing an online survey to parents



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and students later in the year to find out what it is that they would actually like, much of this depends on whether we're running these events aimed at keeping parents or children happy or for fundraising. Whatever we do will not suit everyone, we have parents working full time, part time, working from home, stay at parents and someone will always miss out. The 2 events are quite different to organise. The Mothers Stall can be done with a few hours work each week over a long period of time mainly during the school hours however the Father's Day breakfast impacted greatly on volunteer's time outside of school, e.g. hours spent setting up the night before, in at 5.30am to start. Changing to 2 breakfasts would effectively change us to a catering group, it's more challenging getting volunteers at 6am in the morning rather than 9am so these are all things we need to consider and discuss further. The big time commitment is not the running of these events on the day but the hours of work put into organising behind the scenes.

Janine Sherlock

7.6 Band - Robin Beard

7.6 Band Workshops with tutor sessions on March 3rd (Stage Band) and 10th (Senior and Junior Band), went well, hopefully we have made a good start on our audition pieces, recording in the last week of term. Have written to TWOOSH to try and minimise noise around the hall for those two afternoons. Band Camp is booked for May 24-25th.

Still looking for a Stage Band Keyboard player. Performances for Spring Fair, would the P and C like the Band to organise bands for the day, possibly some from outside TWPS (Pennant Hills High). Can we



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ask if the Stage Band will be asked to play at the Father's Day Breakfast this year? Stage Band would be happy to do so and if so, start preparations.

7.7 Green Thumb - Patty Correll

7.7 Patty confirmed the group has a really good working bee and have been planning their autumn planting.

7. Agenda Items

7.1 Mother's Day P&C Activities 7.1.2 This was discussed during correspondence.

8. General Business

8.1 Karen / Canteen Manager - Farewell - as below

8.1.2 This was discussed during the Canteen report

8.2 New Canteen Manager Appointment – Jane Barnwell

8.2.2 This was discussed during the Presidents report

8.3 Winter Uniform stock supply

8.3.2 This was discussed during the uniform shop report

9. Closing

10. Next Meeting Tuesday 15th May 2018



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Appendix 1:

2018 Budget - DRAFT		
	<u>Budget</u>	<u>Comments</u>
<u>Income</u>		
P & C Subscriptions	30,000	Based on last year's subs
Interest Received	150	
Commission on Student Banking	1,000	
Canteen Donation	5,000	Has cash available for transfer
Uniform Shop Donation	5,000	
Term deposit utilisation		Specifically for playground repairs
Misc	200	
Total Income	41,350	
<u>Fundraising</u>		
Mufti Days	2,500	
Colour Explosion Fun Run		??TBC
Spring Fair	90,000	Based on FY17
Cookbook	7,000	300 left (used \$70 for 3 calc)
Mothers/Fathers Day Gift Group Acct	4,000	Net profit
Total Fundraising	103,500	
Total Income	144,850	
<u>Expenses</u>		
School Submissions		
Playground Repairs	40,000	?? We will need term deposit for this
Cares Bike Safety	1,000	
Learning and Support	45,000	



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Class Budget	3,600	24 classes now @ \$150
Big Ass Fan for Hall	15,500	Paid for already
Air conditioner for demountable	4,500	
Interactive Whiteboards	18,000	\$4.5k each. 4 this year
Telephone/Intercom system for classrooms	3,500	School to co-contribute
Total TWPS Submissions	131,100	
Fundraising		
Spring Fair	40,000	Net profit value in income
Father's Day Breakfast	1,500	Based on FY17
Misc	1,000	
Total Fundraising	42,500	
Other Expenses		
Misc Expenses	1,100	
Bank Expenses	600	
Stationery	330	
Telephone & Fax	350	
Accounting software - Myworkspace	360	
Audit	3,000	
Insurance	2,000	
Total Other Expenses	7,740	
Donations/Other Submissions		
Band Grant for equipment and Expenses	8,000	
Greenthumbs	2,000	
Storage Cupboard for Uniform shop	1,548	
POS system for Uniform Shop	5,000	
Large freezer replacement for Canteen		
Dance Group/Wakakirri	1,000	
Teachers Lunch	250	
Sports Final Costs	500	



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Year 6 Farewell	500		
Total Donations	18,798		
Total Expenses	200,138		
Net Surplus / (Deficit)	-55,288		

Appendix 2:

Canteen Account
Income and Expenditure Statement 2018

Actual to 15th March 2018

Income

Flexischools	14,172
Interest	0
Lunches	2,867
Spring Fair	0
MN	0
Mufti Day fundraising	0
Staff Lunch	0

Total Income	17,039
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Expenses

Wages	4,626	
Superannuation and PAYG	1,255	
Misc Expenses	49	NSM Job Advert
Pest Control	165	
Stationery	0	
Telephone & Fax	120	
Donation to P&C Main Account	15,000	



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Total Other Expenses **21,215**

Suppliers

Alfred foods	7,155	
Aussie Canteen	1,459	Bought out by JB Metro
Bakery	1,830	
Evafresh	547	
Hot Dogs	0	
J B Metro	426	New supplier
Nippys Milk	412	
Reimb - Karen cash Purchases	1,664	
Streets Ice Cream	159	
Weico	2,103	Sushi
	0	

Total Supplier payments **15,755**

Total Expenses 36,970

Net Surplus / (Deficit) -19,931

Appendix 3:

2018 Budget (draft) vs Actual			
	<u>Budg et</u>	<u>Actual to 15th March 2018</u>	
<u>Income</u>			
P & C Subscriptions	30,000		
Interest Received	150		
Commission on Student Banking	1,000	199	
Canteen Donation	5,000	15,000	
Uniform Shop Donation	5,000	5,000	



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Transfer from Greenthumbs Acct		8,000	Spring Fair Auction money
Term deposit utilisation			
Misc	200	10	
Total Income	41,350	28,209	
<u>Fundraising</u>			
Mufti Days	2,500		
Colour Explosion Fun Run		1,500	
Spring Fair	90,000	1,146	Money released from Paypal
Cookbook	6,000		
Mothers/Fathers Day Gift Group Acct	4,000		
Total Fundraising	102,500	2,646	
Total Income	143,850	30,854	
<u>Expenses</u>			
School Submissions			
Playground Repairs	40,000		
Cares Bike Safety	1,000		
Learning and Support	45,000		
Class Budget	3,600		
Big Ass Fan for Hall	0	15,785	Was in FY17 budget
Air conditioner for demountable	4,500		
Interactive Whiteboards	18,000		



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	0		
Hall PA System		9,459	Remainder from FY17 budget
Telephone/Intercom system for classrooms	0	3,485	Was in FY17 budget
Total TWPS Submissions	112,100	28,729	
Fundraising			
Spring Fair	40,000	350	Skip Bin reimbursed to school
Colour Explosion Fun Run		264	
Fathers Day Breakfast	1,500		
Misc	1,000		
Total Fundraising	42,500	614	
Other Expenses			
Misc Expenses	1,100	-689	Superannuation returned.
Job Advertising		328	Canteen Manager
Bank Expenses	600	179	
Stationery	330		
Telephone & Fax	350	94	
Accounting software - Myworkspace	360	110	
Audit	3,000	60	
Insurance	2,000		
Total Other Expenses	7,740	83	
Donations/Other Submissions			
Band Grant for equipment and Expenses	8,000		
NSW Wheelchair course		390	



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Greenthumbs	2,000		
Storage Cupboard for Uniform shop	1,548		
POS system for Uniform Shop	5,000		
Large freezer replacement for Canteen			
Dance Group/Wakakirri	1,000		
Teachers Lunch	250		
Sports Final Costs	500	167	Reimburse parents
Year 6 Farewell	500		
Total Donations	18,798	557	
Total Expenses	181,138	29,983	
Net Surplus / (Deficit)	-37,288	872	

Appendix 4:

Current P&C Bank Balances at 15/03/18:

MFDGG	\$8,509.34
P&C Main	\$16,570.57
Band	\$36,632.93
Canteen	\$22,072.67
GreenThumbs	\$1,467.81
Uniform	\$3,842.71



**THORNLEIGH-WEST PUBLIC SCHOOL
P&C Meeting Agenda
Tuesday 20th March 2018**

	<hr/>	\$89,096.03
Term Deposit 30/6/17		\$64,199.85
Grand Total:	<hr/>	\$153,295.88
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