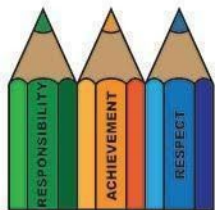


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TWPS P&C

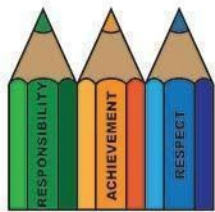
	Chairperson P&C President Vanessa Erickson starts the meeting at 7:57pm
1. Apologies	Shirley Lou, Aimi Forsyth, Claudine Kimber
2. Attendees	Vanessa Erickson. Louise Lawrenson, Chantal Mamo, Julie Granville, Meera Seemampillai, Cathy Carlton, Janine Sherlock, Fiona McKibbin, Emma Fenton, Amelia Riddle, Musette Healey, Nicci Fishwick, Fiona Chard, Belinda Tasker, Amanda Long, Carolyn Roberts, Nicole Jones, Kylie Booth, Kim Barry, Leonie Garforth
3. Opening	Vanessa Erickson
4. Acceptance of previous minutes	Action: Minutes from previous meeting accepted and passed as true reflection: Passed: Emma Fenton Second: Meera Seemampillai
5. Business Arising from Previous Minutes	None
7. Correspondence	None received
8. Principals Report – Chantal Mamo	Appendix 1 – Full Report.
9. Sub committee Reports	
President Report - Vanessa Erickson	Appendix 2 – Full Report
Treasurer Report - Xuan Lou	Appendix 3 - Full Report



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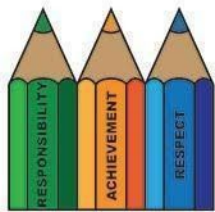
Uniform Shop - Janine Sherlock	Appendix 4 – Full Report
Canteen - Jane Barnwell	Appendix 5 – Full Report (Read by Louise Lawrenson)
MDFDGG – Janine Sherlock	No report for this meeting
Band - Aimi Forsyth and Claudine Kimber	Appendix 6 – Full Report
Green Thumbs - Emma Fenton	Appendix 7 – Full Report
Fundraising- Joanne McAdam	Appendix 8- Full Report (Read by Louise Lawrenson)
9. Agenda Items	
<ul style="list-style-type: none"> ● Learning Support (Belinda Tasker) 	Chantal explained about the NSW Government Announcement regarding tutors. She explained she will keep parents informed about how much funding TWPS will receive from the government. She also discussed how the funding works and what allocation of an extra teacher would mean for learning support.
<ul style="list-style-type: none"> ● Fundraising 2021 	Rolled over to 2021 as ran out of time.
<ul style="list-style-type: none"> ● 2021 P & C Meetings 	Rolled over to 2021 as ran out of time.



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10. General Business	
11. Closing	Meeting closed at 9.01pm
12. Next Meeting	9th February 2021



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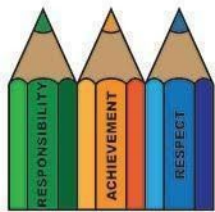
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Appendix 1: Principals Report

Principals Report P & C Meeting

Term 4 Week 8

PYLO	Visit Year 5/6 to discuss online safety
Instructional Rounds	Swivel camera reflected on reading lessons some guided and some modelled. Non-judgemental observations Patterns and feedback to improve Authentic data
Count Us In	We had a great whole school musical appreciation using the Count Us In song. Unfortunately, we were unable to sing but rather did in sign language. Teachers used this in their teaching of music program.
Kindergarten transition	This went well with a staggered approach. We currently have three classes. Thank you to the kindy team who worked hard to make this occur. The website designed is excellent and was shared as a model with the district via the director. https://sites.google.com/education.nsw.gov.au/twps-kindergarten-transition/home
NAIDOC Week	NAIDOC was celebrated in a variety of ways. RAP Picture books Story telling

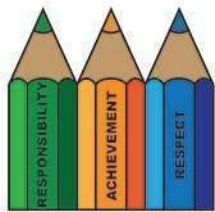


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Tutoring program

Info will be provided before the end Dec
Small group tuition 2 – 5 students
Identify students based on range of data teacher judgement, school based and department assessment tools
12 months
Used to employ additional teachers Complement existing teaching and learning in the classroom
Term 1 Week 6 expected to commence
Call for teachers who would be interested
FOEI – family occupation and education index TWPS is 9. My prediction is we will get minimal time. What time we get will be used for student at most educational need. Identified through assessments.



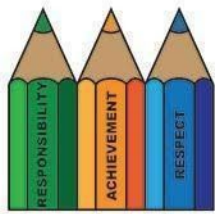
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Literacy

Assure you that TWPS has an effective reading program it includes a range of experiences in teaching whole class, flexible groups and individual students.

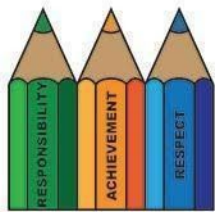
- Lit/Num funding is 2 days per week focus on Year 1/2 students who need an injection of small group instruction.
- Model will be over 4 possibly 5 days where students will be seen daily for 30 minutes. This time is combined with EALD and low adjustment disability
- We do not implement a commercial phonics program and will not. We teach phonics explicitly and systematically within the K – 2 programs using syllabus documents and departments diagnostic assessment tool alongside summative and formative. Phonics must be taught explicitly and systematically taught within a literacy program that also develops language and reading habits.
- Literacy and numeracy progressions are also used to drive the teaching and learning cycle
- Multi-lit is used 4 days per week
- Instructional leader – Nicole Dowd QTSS funding this must be used on building teacher capacity.
- Professional learning this year has been on reading. Data has been gathered IR, Walk Throughs, surveys, programs supervision, student focus groups to analyse where we are at and develop teacher capacity to differentiated learning to meet all student needs.
- Focus: comprehension especially inferential.



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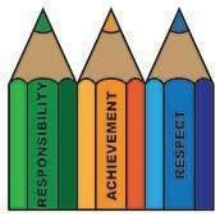
	<p>Reading and writing is important, not taught in isolation. Transfer knowledge skills and understanding</p> <ul style="list-style-type: none"> · Developed our own spelling scope and sequence and program K – 6 · APS closely monitor teacher’s programs to ensure rigor and differentiation
Year 5/6 Excursion	Bobbin Head – paddle boarding, canoeing and bushwalking
Stage 1 Science Incursion	Science – students experimented and investigated.
Band Have a go	Thank you to Aimi and the band team who have been working with us for the best possible outcomes. This year has been challenging and I appreciate the collaboration Year 2 have a go day went well.
Cricket Clinics	Thanks Ms Part of applying for clinics these have been delivered by cricket NSW for free
Mufti & Fairy Bread	Students enjoyed this day! Thank you for the yummy fair bread and for a great cause close to \$600 was raised
SRC Outdoor Day	Mrs Binet and the SRC organised a wonderful outdoor day
Last SRE/SEE	Week 8 - 30 November
Presentation Day	9 December One Parent allowed on site Split K – 2 and 3 – 6 due 4 square metre rule



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Dates	CARES – 2 Dec Year 6 Fun Day 3 and 4 Dec School leadership team Year 6 Graduation assembly 10 Dec Year 6 Farewell 10 Dec Class Parties: K – 2 9 Dec, 3 – 4 10 Dec and 55-6 11 Dec Last Day 16 Dec School Starts 29 Jan and Kindy 1 Feb
School Plan	2021-2024 Survey Focus groups
Thank you	P & C executive Vanessa Band Committee Aimi Green Thumbs Emma Fiona Canteen Jane Uniform Janine Year 6 parent volunteers leaving



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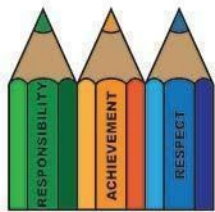
Appendix 2 - President Report

President's Report – 1st December 2020

Welcome everyone - thank you for dialling in tonight. Welcome to all new members and parents. P&C Meetings are now available back onsite however the Executive decided to keep this final meeting online. We are looking forward to returning back face to face in Term 1 2021.

Since our last meeting it has been fairly quiet on the front line! The Band team and in particular Niluka has been fabulous in organising the Gingerbread House Fundraising Kits. It is always a challenge to coordinate orders, delivery and throw in some heatwaves and dealing with Covid Restrictions however Niluka has done a fabulous job.

Last week we organised Fairy Bread Day in support of Reach Out and Youth Mental Health. Mufti Donations were considerably lower than usual which was disappointing for such an important initiative. Only \$589 was raised via donations. The Fundraising team decided that Youth Mental Health was an important issue in light of the year we have had so it was decided that we would donate all money raised from the Fairy bread sales to Reach out - the total donation being \$1832. Thank you to the Fairy Bread Team of: Shannon Curran, Lisa Gordon, Deb Flanagan, Julie Tanger, Anna Hobson who made 450 sandwiches and made sure there was lots of sprinkle love!



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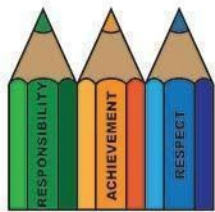
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The Class Parties will be held next week. Party Pack sales closed on Friday and 482 packs were ordered. Thank you to Jane in Canteen who have ordered all party items and to the team coming in next week to pack. Thank you to Jo who has Xmas stamped 500 lunch bags so they look fun and festive (and thank you little Gracie - she also stamped quite a few bags - a future P&C volunteer in training!)

The TWPS Family Business Shopping List will be distributed via email tomorrow and will be sent to all class parents to distribute.

As the year that was (or wasn't) comes to a close I would like to thank everyone for their continued support. I hope everyone has a wonderful, happy, healthy and safe Xmas and fingers crossed for all of us that 2021 will get back to some kind of normality for us all!

Vanessa

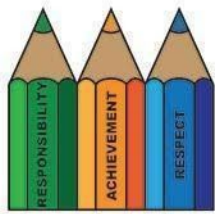


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Appendix 3 - Treasurer Financial Report YTD November

	YTD Act	YTD Bud	YTD Var
<u>Income</u>			
P & C Subscriptions	11,093	11,093	-
Commission on Student Banking	-	505	(505)
Government Grant	20,000	20,000	-
Total Income	31,093	36,798	(5,705)
<u>Fundraising (Forecasted)</u>			
Trivia Night	-	-	-
Easter Raffle	892	618	274
Bush Dance	(1,132)	-	(1,132)
Return & Earn	218	-	218
School Banking	505	-	505
Misc Income	(1,453)	-	(1,453)
Total Fundraising	(970)	618	(1,588)
Total Income	30,123	37,416	(7,293)
<u>Expenses</u>			
School Submissions			
Multi-Lit	(341)	(341)	0
Class Budget	(3,365)	(3,250)	(115)
Library Book upgrade	(10,000)	(10,000)	-
Air Con replacement	(3,818)	(4,200)	382
Water Bubbler	(2,500)	(2,500)	-
Defib in Hall	(2,750)	(2,000)	(750)
Contingency	-	(2,000)	2,000
Total TWPS Submissions	(22,774)	(24,291)	1,517
Other Expenses			
Misc Expenses	(570)	(1,100)	530
Bank Expenses	(67)	(600)	533
Accounting software - xero	(715)	(780)	65
Audit	(3,168)	(3,168)	-
Consultant	(930)	(930)	-
Insurance	(1,225)	(1,859)	634
Total Other Expenses	(6,675)	(8,437)	1,762
Donations/Other Submissions			
Teachers Lunch/World Teachers Day	-	(500)	500
Year 6 Farewell	-	(500)	500
Staff Room - Milk/Tea/Coffee	(336)	(1,500)	1,164
Total Donations	(6,336)	(8,500)	2,164
Total Expenses	(35,785)	(41,228)	5,443

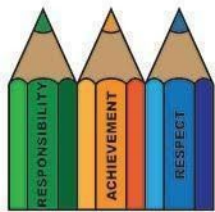


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Total TWPS Bank Accounts Summary

TWPS P&C P&L YTD Aug 2020	Band Account	Canteen Account	Green Thumbs Account	Main Account	MDFDGG Account	Uniform Shop Account	Term Deposit	Total
Opening Balance \$	33,438	30,238	3,688	22,389	6,344	3,343	50,770	150,210
Income \$	49,803	100,946	500	33,959	-	113,080	237	298,525
Expense \$	(48,385)	(84,206)	(59)	(41,826)	(2,394)	(87,076)	-	(263,945)
Net Surplus / (Deficit) \$	1,418	16,740	441	(7,867)	(2,394)	26,004	237	34,580
Closing Balnace \$	34,856	46,978	4,129	14,522	3,951	29,347	51,007	184,790



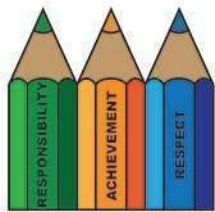
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THORNLEIGH WEST PUBLIC SCHOOL PARENTS & CITIZENS' ASSOCIATION
ABN 56 931 440 493

STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 NOVEMBER 2019

	2019	2018
INCOME		
Net Surplus from Canteen	12,204	5,573
Net Surplus/(Deficit) from Uniform Shop	57,456	(5,687)
Net Surplus from Band Committee	110,515	3,042
Net Surplus from Infants School Club Account	9,571	6,344
Net Surplus /(Deficit) from Green Thumb Account	(803)	2,646
Subscriptions	12,520	17,252
Commission on Student Banking	1,395	1,634
Donations - miscellaneous	416	-
Fundraising Income	84,703	130,459
Grants Received	-	18,000
Interest Received	796	639
Miscellaneous Income	7,019	60
	<u>295,792</u>	<u>179,962</u>
Less:		
EXPENDITURE		
Bank Fees	1,616	359
Accounting Software & Bookkeeping	1,087	330
Audit Fees	3,080	3,052
Fundraising Expenses	42,706	54,444
Insurance	976	1,188
Miscellaneous Expenses	1,389	1,086
Repairs & Maintenance	736	-
Subscriptions	409	-
Teacher's Lunch	-	300
Telephone and Internet	565	381
Wages	-	676
	<u>52,564</u>	<u>61,816</u>
OPERATING SURPLUS FOR THE YEAR	<u>243,228</u>	<u>118,146</u>
Less: Contribution to School	<u>63,697</u>	<u>132,672</u>
NET SURPLUS/(DEFICIT) FOR THE YEAR	<u>\$179,531</u>	<u>\$(14,526)</u>
TOTAL COMPREHENSIVE INCOME FOR THE YEAR	<u>\$179,531</u>	<u>\$(14,526)</u>



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Appendix 4 - Uniform Shop Report

Uniform Shop Report – P&C 01 December 2020.

The main focus for November has been Kindy 2021. The uniform consultations have been received well and are going better than expected. I have also had a number of new enrolments in other classes that have utilised this also, and it has been a relatively easy and stress free way to show new families what is required for the uniform.

I have also had number of parents have decided to skip the consultations and purchase directly from Flexischools, so the last couple of weeks has seen the shop being filled with Kindy orders. Pickup by appointment is also working well.

I have had some additional order issues since the last meeting. Some of my orders for our formal uniform had been lost, the supplier has placed an urgent order to have these delivered ASAP. At this stage I don't expect that we will receive these until mid term 1. At this time the only item I am out of stock is the Size 16 shirts that I discussed last meeting. I was also experiencing delays in the delivery of our sports polo, I have just received the order I was expecting in mid October, I expect further delays to occur throughout next year.

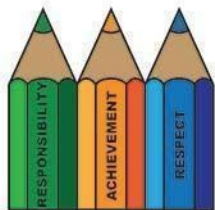
My last day of Flexischool deliveries will be 10 December, with orders needing to be placed by 5pm on the day before. I am organising for the next order availability to be on 27th January - the first student free day in 2021.

My current plan for 2021 is to focus on online orders as we are currently doing. The first 2 weeks of school in Term 1 (including the student free days) I plan to open up Flexischools ordering for each day so that I can organise "at gate" pickups as required towards the end of the school day. Returns and Exchanges will continue as appointment only until further notice.

Any changes to this and information on when the shop will be open again will be communicated on our Facebook Page

Thanks

Janine Sherlock



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Appendix 5 - Canteen Report

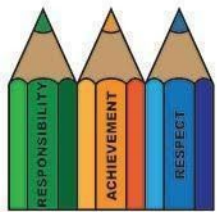
Canteen report for December P&C meeting

The canteen will be starting to reduce the amount of stock coming into the summer holidays. Some items over the next 2 weeks will become unavailable due to this.

Last day of canteen is Friday 11th December. I will be spring cleaning the canteen the following week.

Thanks,

Jane – canteen manager



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Appendix 6 - Band Report

Report Title:	<i>Band Report P&C AGM 2020</i>
Date :	<i>December 2020</i>
Prepared by:	<i>Aimi Forsyth</i>

Band Update.

Band resumed face to face again in term 4. Learning and support officers (Nicole Reid and Kelly Lofts) have been attending each band rehearsal to assist the conductors whilst parents are not allowed on-site.

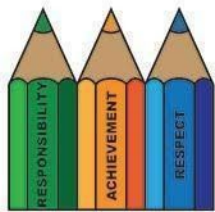
We held a modified Year 2 try out day which went well. The sessions were run by Dave Bell and Andrew Hamblin and the children were able to hold and hear the instruments being played. A 2nd day was held for Support Unit children. A Zoom band parent information evening has also been held.

So far around 20 children have applied to join training band 2021, we hope to get a few more.

Training band rehearsals will commence in week 3 of Term 1. Instruments will be handed out in week 2.

Stage band auditions were not run this year, interested children were invited to discuss joining with Mr Bell.

The Gingerbread house fundraising went well with 149 sold, these will be handed out next week. Thanks for your support in 2020.



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Appendix 7 - Green Thumbs Report

Green Thumbs Sub Committee Report 1st December 2020

Hi,

Garden Club recommenced this term with some new parents coming on board to help. Thanks to Greg, Meera, Fiona, Amelia and Melanie for getting their hands dirty on Tuesday lunchtimes. It's been lovely to re-connect with the children and make some new friends. It is also so nice to see what a special place the Garden is for our little friends during their lunch breaks.

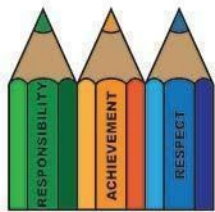
A HUGE THANKS to Fiona and Mark Greenwood & the girls, Antony and Meera Seemampillai & the boys and Patty Correll and Barry Drake, and my 2 girls too, for helping with the wicking bed conversion 2 weeks ago!

More than 4 hours of digging, soil moving, cutting, building, lining, and refilling later and we have 2 more of the beds converted to Wicking Beds. Unfortunately we ran out of energy and digging power to do the final one but the good news is, for those who couldn't make it, we'll have a chance to do it all over again soon to convert the last remaining bed! Essentially the garden looks the same but we are so delighted to now have it drought proof and ready for summer.

The teachers have seed packs and are now busy planting out our summer crops.

As mentioned previously we are currently looking towards 2021 and a change in the Green Thumbs committee, I will be stepping down as convenor and would love someone to take over with the rest of the committee. Please reach out if you are keen!

Emma Fenton
Green Thumbs Convener



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Appendix 8 - Fundraising Report

Fundraising Report – December 2020.

TWPS celebrated Fairy bread day on 24.11.2020. The children enjoyed dressing in colourful mufti clothing and enjoying fairy bread prepared by a group of generous mums. We raised a total of \$1832.40 for youth mental health – Reach Out Australia. We look forward to more fundraising next year.