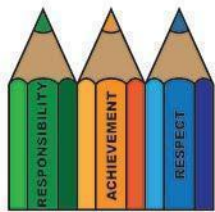


TWPS P&C

THORNLEIGH WEST PUBLIC SCHOOL P&C Meeting Minutes Tuesday 23rd of March 2021 Meeting Held: TWPS School Library 7.30pm Giblett Ave Thornleigh

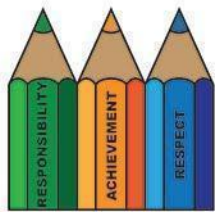
	Chairperson P&C President Vanessa Erickson calls the meeting to order at 7.41pm
1. Apologies	Claudine Kimber, Kylie Booth, Fiona Pola, Katie Bennett, Vanessa Oliveri
2. Attendees	Vanessa Erickson, Musette Healey, Louise Lawrenson, Chantal Mamo, Julie Granville, Joanne McAdam, Belinda Tasker, Amanda Long, Toni Mitchell, Anita Geen, Emma Fenton, Janine Sherlock, Xuan Lou, Cathy Carlton, Carolyn Roberts, Nicole Jones, Nicci Fishwick, Fiona Chard, Greg Chard, Deb Flanagan, Fiona Collison, Fiona Greenwood, Kellie Lean, Melanie Winthorpe, Brooke Roser, Peter Tos, John Versace, Meera Seemampillai, Christine Cunningham, Carolyn Delapierre, Michelle Koo, Amelia Clementson
3. Opening	Vanessa Erickson
4. Acceptance of previous minutes	Action: To accept previous meetings minutes (19th February) Passed: Cathy Carlton Second: Janine Sherlock
5. Business Arising from Previous Minutes	Office and Admin to respond to emails sent by parents . Action: Responded by Chantal - parents need to change this setting on their emails and then the office staff will ensure they press accept to send the read receipt.
7. Correspondence	<ul style="list-style-type: none"> ● Nathan Tilbury - Hornsby Council re: Submission for Raised Pedestrian Crossing <p>Still waiting for confirmation on if this submission was successful</p> <ul style="list-style-type: none"> ● Letter from NSW Teachers Federation - P&C register <p>Will upload this on FB for parents to review. P&C has registered for updated. See Appendix 9 for copy</p> <ul style="list-style-type: none"> ● Email Update from Julian Lesser MP Office - Stronger Communities Programme round 6



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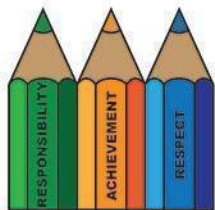
	Unfortunately TWPS application was not successful
8.Principals Report – Chantal Mamo	Appendix 1 – Full Report.
9.Sub committee Reports	
President Report - Vanessa Erickson	Appendix 2 – Full Report
Treasurer Report - Xuan Lou	Appendix 3 - Full Report
Uniform Shop - Janine Sherlock	Appendix 4 – Full Report
Canteen - Jane Barnwell	<p>Appendix 5 – Full Report</p> <p>Action: Vanessa proposes a motion : To allow the Canteen to order a new fridge and have it installed in the April School Holidays.</p> <p>Motion Passed: All in favour</p> <p>Vanessa will let Jane know that she can go ahead with this.</p>
MDFDGG – Janine Sherlock	Appendix 6 - Full Report
Band - Aimi Forsyth	No Report submitted



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Green Thumbs - Emma Fenton	Appendix 7 – Full Report
Fundraising- Musette Healey	Appendix 8- Full Report
10. Agenda Items	<ul style="list-style-type: none"> ● Update on Grant from Matt Kean MP office / collaborative creative learning space <p>Unfortunately this grant will not be going ahead as the learning space for the lego room that we were going to upgrade is no longer available. So Vanessa instead has applied for a variation on the Grant we could replace the oven in the hall. Still meets the community provision (as Hall used by Community Groups), Progress of this will be advised once we know the outcome.</p> <ul style="list-style-type: none"> ● Budget Request from Mrs Mamo for 2021 <p>See Appendix 10 for full wish list.</p>
10. General Business	
11. Closing	Meeting closed at 8:41pm
12. Next Meeting	Tuesday 4th of May 2021



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Appendix 1: Principals Report

Principals Report

Term 1 Week 9

Thank you:

P&C Committee Members 2020

President: Vanessa Erickson

Vice Presidents: Musette Healy, Deb Flanagan

Treasurer: Xuan (Shirley) Lou

Assistant Treasurer: Amelia (Made') Riddle

Secretary: Louise Lawrenson

Assistant Secretary: Deb Flanagan

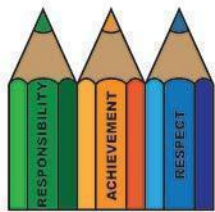
General Members (6) Kylie Booth, Cathy Carlton, Nicci Fishwick, Belinda Tasker,
Leonie Garforth, Meera Seemampillai, Emma Fenton

Fundraising Convenor: Musette Healy

Band Convenor: Aimi Forsyth

MDFDGG Convenor: Janine Sherlock

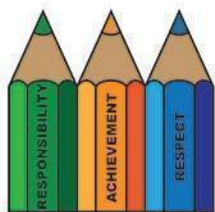
Green Thumbs Convenor: Emma Fenton



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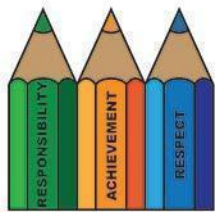
Focus	Details
Induction Day	We had a detailed induction day for all new staff. The focus is to support new staff in familiar themselves with school routines and culture.
Swimming Carnival	Thank you to Ms Part who organised an excellent carnival. Thank you to the volunteers who help it to be a great success. Congratulations to all the students who displayed excellent swimming especially our Year 2 student turning 8 who showed confidence!
SRE/SEE	Thank you - Mrs Granville for this massive organisation. Thank you to our volunteers for providing us with your time. We are still have waiting lists for ethics so if you would like to train and volunteer please let me know.
Assembly	We are excited that we can now now 180 students in the hall. We still need to follow the 2m squared rule. We zoom to the rest of the school. Parents have asked if we can zoom them this is proving to be tricky with many students unable to be published. Next term each stage will rotate around in the hall. Due to our numbers in stages we will not be able to accommodate parents at this stage.
Clean Up Australia Day	Environment captains promoted this great initiative and lessons were taught in class.



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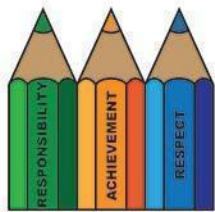
Easter Raffle	Thank you for all the donations! Thanks to Katie for your hard work in collecting. We look forward to the draw!
Maintenance	Windows have been cleaned and we will be getting new roof kindy and admin blocks Security fence should be finished next term we will communicate new proceeds. Please be patient as we learn the new security system.
NAPALN	Mrs Davis and Mr Cottrell have been working hard to prepare for NAPLAN online. Device updates and systems in place. Years 3 & 5 will have a proactive 25 March
Harmony Day	Friendship awards congratulation to those students Touch of organed & ice blocs raised \$ for the Salvos. Student enjoyed learning about diversity and the big idea of everyone belongs.
Teacher collaboration	Provided time to plan. This collaboration vital to ensure best practice. Teachers use lesson study cycles to observe each other teach and provide feedback. The focus on these sessions have been spelling, reading and numeracy.
Waka	Karyn is excited! Auditions have started and student keen. We believe at this stage the students will perform live and it will be broadcast. This year we have included interested Year 2 students due to a few gaps.



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Parent volunteers	Thank you! Class parents and parent volunteers. Term 2 we will recommence parents helping. Meeting prior to share the code of conduct. P & C code of conduct Helpers role Class parent role Social media policy
Easter Hat Parade	Great students and meet with their buddies. Unfortunately, we brainstormed many ways to invite parents to the hat parade with not much luck. <ul style="list-style-type: none">• No crowding• Seated• 2m squared distance• Double sign in• Max 50 outdoors in school. How could we select those 50? We considered Oakleigh• Children are included in the count



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Appendix 2: Presidents Report:

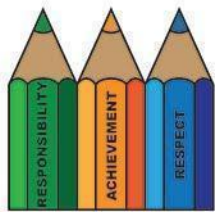
President's Report – 23rd March 2021

Welcome everyone to our meeting tonight. Thank you for braving the extreme weather. It is not a pleasant evening but thank you to all those who have come along tonight. I hope everyone continues to come along and be involved in the P&C this year and be involved in some capacity. We especially need Volunteers to ensure that the fundraising events planned are run smoothly and efficiently. The year has been planned and so it really is a great opportunity to jump in and get involved.

The past few weeks Shirley has been working on the Audit - it is always such a time consuming project - thank you so much Shirley. I know there was a lot of going back and forth with the auditors and with the bank. The Audit was signed yesterday so we are good to go with the AGM after this meeting. We were concerned it may be delayed.

Musette has been working hard behind the scenes on Fundraising. I am really excited for this year's fundraising. Although for another year Spring Fair won't be on our agenda, we do have some great fundraising options online for families. For it to be successful we need everyone to support as much as they can!

This will be my last president report. Thank you to the committee and indeed the school community for supporting all that is P&C over the past 4 years. I couldn't have done any of it without the support of Musette especially, who has been a great VP these past year who has challenged me when I needed it - especially when I presented



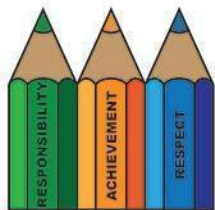
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crazy ideas to her and supported me during the stressful times. Thank you to Lou who has always got the paperwork together and brought the laughs to the meetings. Thank you to Chantal and Julie who have been a delight to deal with at all times. We have worked together and negotiated on some awesome upgrades for our school. Our school grounds are nothing like it was when my kids started here 8 years ago. I love walking around seeing the amazing changes (pre covid of course) I know Chantal has more ideas and I can't wait to see these come to fruition.

I have been on the committee for 7 years now - 1 year as part of the fundraising committees, 2 years as fundraising Convenor working closely with Veryan and 4 years as President. It is now time to pass on the reins and a massive load of information, knowledge and experience gathered - I wish the next team nothing but the very best.

Vanessa



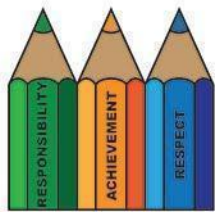
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Appendix 3: Treasurer Report

Treasury Report

Since this is the last meeting before AGM, I want to send out my sincere appreciations to a couple of members before they step down from their current role. Firstly, I want to thank Made for her dedication as Assistant Treasurer for the past two years. She kept payroll, banking and many the other treasury tasks running smoothly in all circumstances. I won't be able to keep up without her constant support. Also, I want to thank Vanessa for her endless support for all Treasury matters. Going through COVID as Treasurer is a completely new experience for me. Vanessa helped me every step of the way. Her extensive knowledge about the P&C and her passion to support our school and our community inspires me. I feel extremely lucky to be able to work with this amazing team.

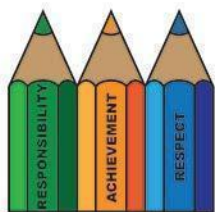


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1. P&L for Main Fundraising Account

	YTD Act
<u>Fundraising (Forecasted)</u>	
Ginger Bread House	(1,125)
Return & Earn	38
Misc Income	-
Total Fundraising	(1,087)
Total Income	(1,087)
<u>Expenses</u>	
Other Expenses	
Misc Expenses	(190)
Bank Expenses	(38)
Accounting software - xero	(262)
Audit	-
Consultant	(930)
Insurance	-
Total Other Expenses	(1,420)
Total Expenses	(1,420)
Net Surplus / (Deficit)	(2,507)



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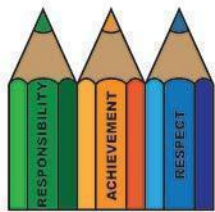
2. Balance Sheet including all sub-committees

Balance Sheet

Thornleigh West Public School Parents & Citizens Association

As at 23 March 2021

	23 Mar 2021	23 Mar 2020
Assets		
Bank		
Band Account	\$48,957.37	\$39,235.48
Canteen Account	\$44,680.63	\$11,657.40
Green Thumb Account	\$4,037.53	\$3,687.88
Infants School Club Account	\$3,405.95	\$3,405.95
Main Account	\$34,626.31	\$35,923.44
Term Deposit	\$51,007.03	\$50,961.04
Uniform Shop Account	\$33,816.70	\$14,601.73
Total Bank	\$220,531.52	\$159,472.92
<hr/>		
Current Assets (Largely Uniform Shop Inventory)	\$61,899.64	\$89,734.87
Fixed Assets (Largely Band Instruments)	\$111,663.23	\$120,755.53
<hr/>		
Total Assets	\$394,094.39	\$369,963.32
<hr/>		
Liabilities		
Accounts Payable	\$26,534.58	\$20,353.40
Other Expense (Largely employee and contracotr related)	-\$876.48	\$1,182.62
Total Current Liabilities	\$25,658.10	\$21,536.02
<hr/>		
Net Assets	\$368,436.29	\$348,427.30
<hr/>		



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3. Cash flow forecast based on high level draft budget

Cash Balance Mar 21	48,957
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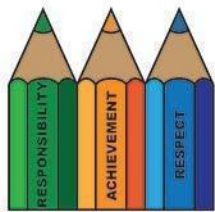
Income

P&C Income	36,273
Fundraising Income	35,700
Total Forecast income	71,973

Expense

School Submission	(49,250)
Donations/Other Submissions	(11,000)
Other Expenses	(11,480)
Total Forecast Expense	(71,730)

Avaiable Cash Balance Dec 20	49,200
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Appendix 4: Uniform Shop Report:

Uniform Shop Report – P&C 23 March 2021.

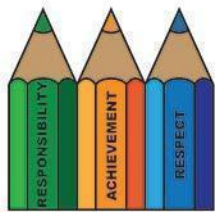
The transition to winter uniform purchases is well under way. Stock issues are improving, however there is still some slight delay in some of the uniform items, however this should not impact hugely in Term 2. I have modified the layout of the shop in order to re-introduce try-ons in Term 2 while maintaining physical distancing during shop opening hours.

I have also introduced the Klipsta hat clip as part of our stock this term to offer parents a way of helping with not losing hats. They normally retail for \$19.95 and I am currently selling at \$17 each for the remainder of this term.

The majority of my 2022 orders have now been placed and I am just finalising my term 1 stock take.

Thanks

Janine Sherlock



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Appendix 5: Canteen Report:

Canteen report for March P&C meeting

The volunteer roster is full, so thank you to those that have put their hands up to help.

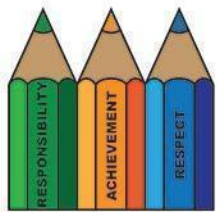
Birthday buckets are proving to be popular, I have had to buy more buckets to cover the orders.

I would like to request that the canteen purchase a new fridge this term. The current fridge has a crack on the inside that cannot be fixed. This was picked up by the health inspector and is a health and safety hazard. Cost would be \$1,776 plus delivery.

I am still looking into the canteen's oven situation, however, this will need to be upgraded this year.

Thanks

Jane Barnwell



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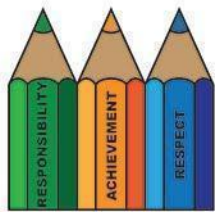
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Appendix 6: MDFDGG Report:

MDFDGG – P&C 23 March 2021.

We started this year planning on holding the Mother’s Day stall using the “Buy from the Bush” purchases we made in 2020. Unfortunately plans have been put on hold again for 2021 and the stall will not be proceeding. We are currently not working on any further stalls until such time as we have guidance that we can proceed.

Janine Sherlock



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Appendix 7: Green Thumbs Report:

On the 28th February we had a very successful Working Bee to give the garden a much needed refresher for the year and convert the last of the beds to be a Wicking Bed too!

The garden looked amazing afterwards thanks to the hard work of:

Fiona, Mark, Evie and Jemma Greenwood

Emma, Dave, Chloe and Lucy Fenton

Melanie Winthorpe and Daniel, Jules and Elliott Sumpton

Amelia, Rohan, Harry, Matilda and Jack Clementson

Matt and James Roberts

Lisa Gordon and Sam, Baxter and Lucy Gordon-Adil

Katie Bennett

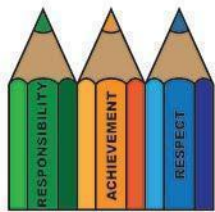
Once we have our new committee together for 2021, they will get the lunch-time Garden Club set up and running to give students an opportunity to get grubby at lunchtime!

We have already provided Mrs. Barwell with Planting Kits for the classes and she has asked if anyone has any spare "Discovery Garden"/Woollies kits for them to be sent in too. This enables some groups to do planting in the classroom and ensures everyone gets an opportunity to plant either out in the garden or in class.

Thanks

Emma Fenton

Green Thumbs Convener



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Appendix 8: Fundraising Report:

FUNDRAISING REPORT TERM 1 update

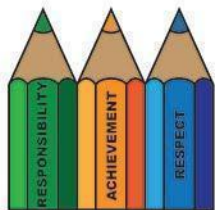
Calendar of Events: Has been slightly updated - mostly dates. A copy will be sent to all the new Class Parents to share with families tomorrow. From time to time dates may need to be adjusted for various reasons. We will give as much notice as possible and update the school community

Easter Raffle - thank you to Katie Bennett who put up her hand to coordinate this raffle for the P&C. Katie has collected donated Easter Eggs each morning and afternoon all with a new baby and mostly in the rain! We are so grateful for her help. She also secured 4 top prizes. Thank you to Northpoint Bookkeeping, Haigh's Chocolates, Woolies Thornleigh & Edible Blooms.

As of last Friday: 50 Hampers have been created from donations from families - THANK YOU. Donations close this Friday at 3pm. Update on prizes will be on Facebook. Raffle tickets are due back by next Monday end of day. Thank you also to additional Kindy Mums who helped put these hampers together: Pooja Karki, Ikumi Haysahi, Steph Bolton-Huttleston & Fiona Crouch.

Mothers Day Update: Due to ongoing Covid restrictions on school grounds this term the MDFDGG were unable to meet to arrange the Mothers Day Stall for early Term 2. The team unfortunately have, in light of this, together with the P&C Fundraising team sourced an online fundraiser to raise so much needed funds. While we understand that the highlight of the Mothers Day Stall is students picking a present, we are mindful that we need to recoup some of that fundraising revenue this year due to no fundraising last year. We have been able to source a wonderful Australian business located in the Hawkesbury who makes Soy Candles. They retail for \$37.95 however we are able to sell for \$30 with an incredible \$10 back to the P&C for each candle sold which is fantastic. They are quality candles and we hope everyone will support this online fundraiser. The MDFDGG have selected 6 scents to offer and orders will be via PreSale via flexischools. Orders will be available from 1st April. The Office will have the scent tealight samples & candle sample to have a look at from tomorrow.

Colour Run update: This year the Colour Run will be run 'in house' meaning we won't be outsourcing a third party business which means we will be able to keep a lot more money in house. Sponsorship letters have been sent to various businesses. We are charging \$10 per student as a participation fee which will be on the Term 2



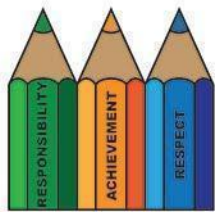
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Invoice - this fee includes: Wrist band, Sunglasses and a Tee Shirt - all to keep. We are in discussions with Sponsors to offer a prize per year for the student that raises the most money (so a total of 8 prizes) PLUS an over all class party for the class that raises the most money. We are hoping to raise as much money as possible from this event - as it will be our major fundraiser of the year. if every student raised just \$35 each we would raise \$20k. If every student raised \$50 each we would raise almost \$30k. To ensure we are keeping costs down we have also managed to purchase the powder via another local school who is now unable to use it saving us over \$1000. We are looking into an online Sponsorship platforms now for students to set up for their sponsorships.

Maccas Pancake Day: Next tuesday is our first Mufit Day / Special Lunch order day - Maccas Pancakes. 420 orders were placed - THANK YOU to all those who ordered. Thank you to Deb Flanagan and Anna Hobson who will pick up the orders next Tuesday morning. We will need a few extra helpers on Tuesday in the Canteen to pack orders - please reach out if you can help for a few hours from 10am - 1pm next Tuesday. Please note: it is also a MUFTI DAY and we ask all students bring in a Gold Coin Donation on the day - the SRC will collect from each class room. All money will go towards our P&C Fundraising this year.

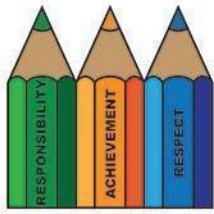
FINAL: P&C Voluntary Contributions: We ask all families to please consider to pay this fee. The fee is \$100 per family per year - split over 2 Invoices. \$60 in Term 1 and \$40 in Term 3. This money is vital in supporting the school this year. So far the school has collected: \$13500 in Voluntary contributions.



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Appendix 9: Letter from Teachers Federation



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New South Wales Teachers Federation
a branch of the Australian Education Union
AEU NSW Teachers Federation Branch ABN 86 600 150 697



3 March 2021

In reply please quote: 120/2021/AG:jep

To: P&C President

Dear President

The report of the first independent inquiry into the work of public school teachers in NSW since 2004 was released on February 20.

The enclosed brief contains some important information on the findings and recommendations of that inquiry, chaired by former WA Premier Dr Geoff Gallop.

I hope you will consider sharing this with other parents at your school.

A copy of the inquiry's report and an electronic copy of this brief is available at <https://www.nswtf.org.au/inquiry>

The Gallop inquiry found the dedication of the teaching service remains high, along with its commitment to improving its practice and capacity to meet the individual needs of students. But the work of teachers and principals has become far more complex and demanding and they do not have enough dedicated time to concentrate on teaching and learning.

The inquiry also found the salaries of teachers and principals have fallen well behind the average of other professions. This combination of rising workloads and falling salaries relative to other professions is reducing the attractiveness of teaching to high achievers and contributing to recruitment and retention issues, and teacher shortages.

Dr Gallop described the workforce situation as a crisis that needs to be urgently addressed - particularly considering enrolments in NSW public schools are predicted to increase by 200,000 students, an unprecedented 25 per cent, within the next 20 years.

Resetting the salaries, support and time teachers have is a crucial step towards ensuring every child receives a high quality education - now and in the future.

If you would be involved in our efforts to have the politicians act on these recommendations or be kept informed, please register at <https://www.nswtf.org.au/forms/parents-citizens-contact>.

Yours sincerely

**Angelo Gavrielatos
President**



TWPS P&C

THORNLEIGH WEST PUBLIC SCHOOL P&C Meeting Minutes Tuesday 23rd of March 2021 Meeting Held: TWPS School Library 7.30pm Giblett Ave Thornleigh



Valuing the teaching profession — an independent inquiry

What every parent and carer needs to know about the Gallop inquiry

The first inquiry into the work of NSW public school teachers since 2004 has just handed down its final report. The Inquiry, headed by former WA Premier Dr Geoff Gallop, has recommended major changes to the salaries and working conditions of teachers.

The report states the changes were urgently needed to help address teacher shortages, improve teaching and ensure we can recruit enough teachers to cater for rapidly increasing enrolments in public schools.

Four key findings

- 1. The inquiry found the dedication and commitment of teachers remains high but workloads have become unsustainable.** All aspects of the work of teachers have been altered due to constant policy changes, advances in technology, curriculum changes and the increasingly complex needs of students. Teachers now have heavy administration workloads outside the classroom as well, including data collection and reporting and compliance work. On average, teachers work 55 hours a week.
- 2. Salaries of teachers have fallen compared with other professions.** While the work of teachers has become harder and more complex, their salaries are now significantly below the average of all professions. This dangerous combination is leading to recruitment and retention issues and making it more difficult to attract the high achievers we need for the future.
- 3. Student numbers in NSW are set to increase and teacher shortages must be addressed.** The inquiry found teacher shortages are an issue across NSW and said this had to be addressed ahead of a record increase in enrolments – 200,000 extra students – expected over the next 20 years.
- 4. Teachers need more time for collaborative work, planning and preparation.** The time teachers have each week outside the classroom has not increased since the 1950s for secondary teachers and the 1980s for primary teachers. The inquiry found teachers need more dedicated time to prepare and collaborate with their colleagues, particularly given the increase in the number of students with higher needs.

Recommendations for change

Increase the preparation time teachers have. The number of hours outside the classroom should increase from two to four per week in primary schools and there should be a reduction of two hours in the face-to-face teaching hours of secondary teachers. This time should be dedicated to assessment, lesson planning and collaboration.

Reset salaries. An increase of between 10 and 15 per cent in 2022 and 2023 to recognise the increase in teachers' skills and responsibilities, help overcome shortages and recruit the additional teachers needed to cope with enrolment growth.

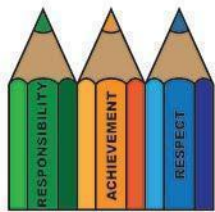
Lift the number of school counsellors. An urgent increase in counsellor numbers to reduce waiting times and address rising student mental health issues. There should be one counsellor for every 500 students by 2023.

Improve staffing levels. Permanent teacher numbers should be increased to overcome the shortages of casuals. The excessive use of temporary teacher employment should be addressed. Support services, previously provided by the Department of Education in areas such as curriculum implementation, student welfare and behaviour and special education, should be restored.

Investing in teachers. Acting on the recommendations of the Inquiry will help improve teaching and learning in NSW public schools. It will also make teaching more attractive so we can keep our best teachers in the classroom and recruit the additional ones required to meet rapidly increasing enrolments.

These changes are an investment in our future that will pay off for our kids and our country

More information about the inquiry, including a copy of the full report, can be found at nswtf.org.au/inquiry.
You can also register at nswtf.org.au/forms/parents-citizens-contact to receive regular updates on matters of importance to your child's education.



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Appendix 10: Principals Wish List (to be Voted at next Meeting):

P & C Wishlist 2021

Focus	Details	Amount
Interactive TVs	Replacement of IWB a few of these need replacing each year.	\$8,000
Home readers	Has not been topped up for 2 years. Need a combination of decodable home readers for K and 1. Levelled text and some in class rich text for modelled reading	\$5,000
TWPS 60 Bday	Love to create memorable mosaic to be placed in the school for us to all remember this event.	\$2500 Share with school
Shade	Looking at covering the synthetic grass area outside the library/admin. Shade in summer and can be taken off in winter	\$5000 Share with school
<u>Fungineers</u>	Structure playground program for students who need a buddy. Update some of the equipment to be used at lunchtimes	\$1000 via 5c challenge ?
Class Budgets	26 classes x \$150	\$3,900
Book vending machine	Reward system	\$5,000
School garden	Plants annually Finish vertical garden More tanks around the school	\$1,000 share with the school and look for grants
Mural	Design a new mural to improve the aesthetics of the school.	\$2,500 Share with school