



TWPS P&C

THORNLEIGH WEST PUBLIC SCHOOL Parents & Citizens Association

General Meeting Minutes Tuesday: 4th May 2021 Meeting Held: School Library

	Chairperson P&C President Meera Seemampillai calls the meeting to order at 7:33pm
1. Apologies	Deb Flanagan, Toni Mitchell, Carolyn Roberts, Kylie Booth, Belinda Tasker, Musette Healey, Aimi Forsyth, John Versace, Made Riddle, Therese Neville
2. Attendees	Meera Seemampillai, Chantal Mamo, Gregory Chard, Brooke Roser, Emma Fenton, Nicole Jones, Katie Bennett, Peni Tamanivalu, Shirley (Xuon) Lou, Janine Sherlock, Cathy Carlton, Carolyn Delapierre, Mel Winthrope, Nicci Fishwick, Claudine Kimber, Katrina McAllister, Veryan McAllister Observing: Margaret Gordon, Julie Granville, Sarah Allen
3. Opening	Chairperson P&C President Meera Seemampillai
4. Acceptance of previous minutes	Action: To accept previous meetings minutes Passed: Cathy Carlton Second: Emma Fenton Action: To accept AGM minutes Passed: Cathy Carlton Second: Brooke Roser
5. Business Arising from Previous Minutes	<ul style="list-style-type: none"> - Update on raised pedestrian crossing on QSR - Janine asked if zebra stripes would be painted. Chantal to present findings at next meeting. - New fridge to be installed in April school holidays - on backorder

6. Correspondence	<ul style="list-style-type: none"> - Lou Lawrenson resigned 3rd May 2020 - Leonie Garforth resigned 3rd May 2020 - Volunteer interest to be sent from EdSmart shortly (grant writing, IT system help, canteen helpers, ad hoc fundraising, seeking sponsorships, fundraising opportunities etc)
7. Principals Report – Chantal Mamo	Appendix 1 – Full Report.
8. Sub committee Reports	
President Report - Meera Seemampillai	Appendix 2 – Full Report
Treasurer Report - Xuan Lou	Appendix 3 - Full Report
Uniform Shop - Janine Sherlock	Appendix 4 – Full Report
Canteen - Jane Barnwell	Appendix 5 – no report read
MDFDGG –	Appendix 6 - Full Report
Band - Aimi Forsyth	Appendix 7 - Full Report
Green Thumbs - Mel Winthorpe	Appendix 8 – Full Report
Fundraising- Brooke Roser	Appendix 9- Full Report

9. Agenda Items

- Nominations and voting for Assistant Secretary
 - Belinda Tasker nominated by Emma Fenton, Second: Janine Sherlock
- Nominations and voting for 2nd Vice President - no nominations
- Nominations and voting for MDFDGG Convenor
 - Therese Neville nominated by Janine Sherlock, Second: Cathy Carlton
- Confirm order of AGM elections and confirm federation advice
 - Advice received from P&C Federation that order of elections is from President onwards, not bottom up. Also noted that roles change hands immediately once the ballot is called.
- Covid Safe Plan - only required for gatherings of more than 100 people indoors
- Approve fundraising events - noted that there are too many fundraisers for this year but it was agreed we should keep the events as planned.
- Krispy Kreme Fundraiser - Brooke suggested we swap out Krispy Kreme for a Christmas Card (Kids drawn card printed in packs of 6 or 12 for Christmas). Members have articulated that this is a key event for some students and we can't remove it for this year. Outcome: Keep KK fundraiser
- Approve 2021 Budget.

Interactive TV's \$8,000 - voted Yes

Home Readers \$5,000 - voted Yes

TWPS 60th B'Day art installation \$2,500 - voted Yes

Fungineers \$1,000 - voted Yes

Class Budgets \$3,900 - voted Yes

Book Vending Machine \$5,000 - voted No (see below - converted to Classroom libraries)

School Garden \$1,000 - voted Yes

Mural \$2,500 - voted Yes

- Vending Machine \$5000 converted to Classroom libraries \$5000. Approved: Janine Sherlock, Second: Veryan McAllister
- Uniform shop - Janine has requested new owner for Merchant Services. Vice president (Deb) and Treasurer (Shirley)
Approved: Janine Sherlock, Second: Emma Fenton
After Shirley's resignation notice, it was then moved that President (Meera Seemampillai) and Vice-President (Debbie Flanagan) would become new owners
Approved: Veryan McAllister, Second: Emma Fenton.
- Updating Wordpress site - Meera addressed that it is very clunky and looks outdated. Meera to approach community for IT Help to centralise all documents, emails and ensure security and recovery is possible.
- Communications - Meera addressed to reach more families P&C will post information on School Stream and a spot on the Newsletter.
- Communications regarding sub-committee reports - Meera addressed according to the P&C Federation it is strongly suggested that reports are circulated 7 days in advance and the meeting will call for comments and questions on said reports.
- Bread Tag challenge - promote TWOOSH as collection point. Aussie Bread Tags for Wheelchairs. Emma noted one of the charities collecting bread-tags was no longer operating - Meera and TWOOSH to clarify.
- Code of Conduct and Confidentiality agreement - Meera addressed the Code of Conduct listed on the Wordpress site passed in 2017 does not include a Confidentiality agreement for office bearers. Meera has circulated a confidentiality agreement to office bearers. One member felt this was implying mistrust. Meera responded that comments made amongst the office bearers do not need to be discussed outside the Whatsapp group and all P&C related tasks and discussions are to be done through the right channels. This agreement and updated Code of Conduct will need to be approved at the next meeting. To be circulated.

10. General Business	Shirley (Xuan) Lou resigned 4th May 2021. See above for updated Merchant Service owner vote.
11.Closing	Meeting closed at 9:50pm
12.Next Meeting	Tuesday 8th of June

Principals Report

Term 2 Week 3

Focus	Details
School Improvement Plan	<p>Over the last few terms we have been collecting data and evidence to make decisions on school targets for the future. The data has included:</p> <ul style="list-style-type: none">• NAPLAN over the years• School Excellence Framework – external validation• Reading evaluation – walk throughs, surveys, programs, student focus groups• Instructional Rounds• Parent survey and focus groups• Teacher survey and focus groups• Tell Them From Me Survey• Exit passes and formative assessment• Student work samples• Reading levels• Learning and support files• Attendance data• Year 3 & 5 check in assessments• Mathematics evaluation <p>Thornleigh West Public School (TWPS) inspires learners to be confident communicators and leaders who strive for growth in learning.</p> <p>TWPS builds a community of lifelong learners who think critically, are knowledgeable and problem solve. Learners are curious, innovative and resilient.</p> <p>TWPS empowers students to be confident and compassionate world citizens who embrace diversity and social justice.</p>

	<p>Our collaborative school community share high expectations. We value authentic relationships that promote a sense of belonging.</p> <p>Our three strategic directions and initiatives are:</p> <p>Growth and Attainment Differentiation Flourishing Students</p> <p>Professional learning in</p> <p style="padding-left: 100px;">Individualized learning</p> <p style="padding-left: 100px;">Well-Being</p> <p style="padding-left: 100px;">reading and numeracy</p> <p style="padding-left: 100px;">High Expectations</p> <p style="padding-left: 100px;">Transitions</p> <p>Data Driven Practice</p>
Wakakirri	<p>Great to have Karyn Johnson back as our drama teacher and director for Waka. This year we have opened up to Year 2. Missing a year in 2020 we need to build capacity and interest. Currently working on forming a parent committee and hope for face to face performance later this year. Story telling through drama and dance. 100 students are involved.</p> <p>Great idea having a link via school website to share Waka information.</p>
NAPLAN	<p>Practice assessment went well for Year 3 & 5. Thank you Mr Cottrell and Ms Davis for organising all the technology. There is a two week window being 10 May - 21 May. Timetables to come.</p>
Easter Raffle	<p>Thank you Mrs Bennett for organising this. An amazing profit! We are very grateful.</p>
Easter Hat parade	<p>This was great fun. A guest appearance by the Easter Bunny was the highlight. The children enjoyed working with their buddy to create hats. At the time of the function we were unable to accommodate COVID safe plans. This was communicated via the newsletter and in my last report at the P & C meeting.</p>
Cricket Knock-out	<p>Thank you Miss Chant and Ms Part for taking on extra responsibility to train the PSSA cricket knockout competition. Unfortunately, the boys were knocked out the first games and the girls are through to the third round – Good luck! Thank you To Mark Bolger a grand-parent who is helping train and umpire these games.</p>
Volunteers	<p>ES1 will be afternoon support</p> <p>S1 Looking at maths group time teachers will share this information</p> <p>S2 PSSA sport</p> <p>S3 PSSA sport & Year 6 events</p>

	Other opportunities: Excursions, SRE/SEE, Carnivals, garden, general clean up, class parent, P & C representative, fundraisers.
Mufti/pancake	This was great fun! The children kindly donated a gold coin and we all enjoyed some pancakes – a lovely treat. Some great money was raised. Thank you to the amazing team of parents who helped get the pancakes out.
Principal morning tea	I had a lovely group of students who joined me for morning tea and a book reading. Now with COVID I can offer students packaged food. This is a lovely way to celebrate awesome students who are respectful, responsible and achieve great things!
New Fence	The mechanics are completed. WE are getting use to the new system. Thank you for your patience. The gates will be locked just after 9am and re opened at about 2.45 – 2.50pm. Three reasons for the gates: inclusion (disability policy and act), safety of all students and security.
Mental Health screener	<p>Mental Health Screening</p> <p>Thornleigh West Public School is excited to be participating in a study on youth mental health screening in schools, conducted by Macquarie University in partnership with the NSW Department of Education and Ministry of Health, The Association of Independent Schools of NSW, and Catholic Schools NSW, along with the NSW Mental Health Commission.</p> <p>Sadly, more than half of Australian young people with mental health disorders do not get treatment. This study aims to transform the management of mental (or emotional) health in young people by identifying youth who are struggling with emotional distress and getting them to appropriate help early.</p> <p>What are the benefits for my child?</p> <ul style="list-style-type: none"> • Access to free emotional health screening for students in Years 4, 5 and 6 / Year 7 to Year 11 that will identify students who may be experiencing, or at risk of experiencing, emotional distress (this information will be confidential and known only to the school and parents of identified students) • Recommendations tailored to your child on local, evidence-based referral services, provided to the school by expert researchers and clinicians • Increased knowledge for school mental health staff in methods of identifying and supporting students who may need help

	Over the coming week, you will receive an email with more information about the study and how your child can participate. In the meantime, please feel free to contact the Research Coordinator, Dr Rebecca Kuhnert, if you have any questions or want to know more (rebecca.kuhnert@mq.edu.au)
Years 6 vs teachers	We had a great time playing T Ball against Year 6. Wonderful to have some normality back. The other boys and girls came out to watch. Teachers took away the trophy.
Cross Country	Ms Part, Mrs McHutchinson and Miss Rees organised a brilliant cross country. It was great to see many volunteers and students give it their all. The Zone Team has been announced and will compete 26 May.
Assembly	At this stage we will keep the grade assemblies K – 2 this allows parents to attend. Stage assemblies for S2 and S3.
Year 4 & 6 check in assessments	7 May we have opted into the Year 4 and 6 DoE check in assessments. A great summative tool for us to make formative decision on our teaching.
Band camp	Thank you to Carolyn, Aimi and Yvonne who have been working hard to ensure band camp goes ahead. Just over 70 students will head to the scout hall 27 – 28 May and return for band concert 1 – 3pm as the hall cant accommodate the numbers to meet the 2 m rule.
Grandparents Day	Usually the biggest event of the year. The message at this stage is to avoid mass events with more vulnerable people within the community so there will be no grandparents day. We will celebrate in a different way.
60 Anniversary	Keen to form a committee to help organise 60 anniversary. First meeting 17 May 3.15 – 4pm please let me know if you would like to come and be part of the organising committee.
Long Term projects	Amphitheatre Cricket nets

We acknowledge and pay our respects to the traditional owners of the land on which our school stands. The land of the Darug and Guringai people. We acknowledge that this was their land and water and we are committed to understand and respect indigenous culture past and present.

Welcome to the first meeting of our new look P&C. For those who don't know me, my name is Meera Seemampillai and I've been elected as the P&C president for our wonderful school. Vanessa Erickson has done an amazing job during the past 4 years in the job and I'm hoping I can continue the great work she's done and lead the charge when it comes to injecting new ideas and energy into the P&C.

Just a little about me - I'm a mum to twin boys Eli and Micah, who're in year one, and wife to Antony. I'm currently working as the financial controller of a NFP charity. Prior to that I held corporate finance roles at an international law firm, commercial real estate company, and in events management. I began my career at the Canberra Raiders and then moved to Sydney to work for the NRL. I've also served on a local preschool board for the last few years and have been actively involved in the local multiple births group.

I decided to join the P&C and take on this role because I want to see younger families engage and get involved. I want our school to be the best start for our kids, fostering opportunities for our students and to link in with so many amazing local businesses. Most of all I want to see our P&C support TWPS create a whole-being, well-rounded education for our students.

My great hope is that we'll work together to encourage more parents to take an active interest in the work of the P&C and spread the word about the valuable work it does to benefit all children at Thornleigh West.

As a firm believer in the mantra "many hands make light work", I'm especially keen to find ways to get as many people as possible involved in our school community. Whether it be volunteering in the canteen, end of term fundraisers, our bigger events like the Colour Run or the 60th anniversary evening, contacting books at home (in your PJ's), writing grants, helping with our IT needs, helping in garden club There's so many opportunities to help out wherever and however you are able.

The past few weeks have been a whirlwind of information and learning the who's who in the zoo, as well as the different opportunities available for students (band, fun-gineers, mufti days, Garden Club, Waka – school run etc) and what each P&C sub- committee covers. On Monday April 12th I had my president's handover with Vanessa Erickson and Musette Healey. I'm grateful for the information they've supplied and their patience. A big thank you also to Deb Flanagan who agreed to come along to be a second pair of ears and who'll help fill in any blanks.

Change is a good thing. A new P&C means a few new ways of doing things. As we no longer have access to historical emails we'll be starting afresh. Our Fundraising convenor Brooke Roser has been burning the midnight oil, sifting through the Google drive to get an understanding of previous events. I'm thankful we have a Kindy parent heading up our P&C Fundraising team. Brooke has built up some amazing experience in this area thanks to her corporate role and is keen to encourage as many people as possible to help where they can.

It's very pleasing to note that the P&C has raised \$1579 from the Maccas pancakes fundraiser and another \$3075 from the Easter raffle in Term One. Thank you to the team of volunteers who helped sort pancake boxes into year groups.... and a special mention to our very own egg lady Katie Bennett for coordinating the Easter raffle. It's a great start towards our 2021 fundraising target of \$30,000!

Our P&C committee is filled with new and experienced TWPS families who are all ready to contribute their ideas and wisdom so all of our TWPS students have a great experience and benefit from our fundraising activities this year.

To help spread the word about our P&C and the work it does, we'll be altering the way reports and agenda items are made available. Based on advice from the P&C Federation, we've been encouraged to circulate reports and agenda 7 days before our P&C meetings. This will allow P&C members and any interested parents plenty of time to read the reports and ask any relevant questions at the actual meeting.

I'm all ears when it comes to hearing your suggestions about how we can best support the school community and new ways to raise funds for some much-- needed items on the wish list. Please feel free to email any ideas you have to twpspandc@gmail.com . Our P&C notices will be sent out to parents and carers via School Stream and we'll share all our news via the school's newsletter. It's my great desire that as a P&C we communicate with as many families as possible so we can enjoy robust discussions about a wide range of issues.

I look forward to seeing and meeting more families at TWPS, engaging in vigorous debate (I like when people say no and explain their reasoning) and working together to make the time at TWPS a wonderful experience for all.

Appendix 3: Treasurer Report

1. Fundraising account - YTD actual vs proposed budget

	YTD Act	YTD Proposed Budget	YTD Var
Income			
P & C Subscriptions	66	-	66
Donation by Auditor	1,000	1,000	-
Misc Income (Incl Income from last year)	5,957	-	5,957
Total Income	7,023	1,000	6,023
Fundraising (Forecasted)			
Easter Raffle	3,747	1,500	2,247
MuftyDayTerm1	-	1,000	(1,000)
MuftyDayTerm2	(300)	-	(300)
Colour Run Online Sponsorship	1,000	-	1,000
Gingerbread House Kit	(1,125)	-	(1,125)
Return & Earn	38	50	(12)
Total Fundraising	3,360	2,550	810
Total Income	10,383	3,550	6,833
Expenses			
School Submissions			
Multi-Lit	-	(350)	350
Class Budget	-	(1,625)	1,625
Total TWPS Submissions	-	(1,975)	1,975
Other Expenses			
Misc Expenses	(191)	(458)	267
Bank Expenses	(63)	(250)	187
Accounting software - xero	(329)	(325)	(4)
Audit	(3,256)	(3,200)	(56)
Consultant	(930)	-	(930)
Total Other Expenses	(4,769)	(4,233)	(535)
Donations/Other Submissions			
Teachers Lunch/World Teachers Day	-	(500)	500
Staff Room - Milk/Tea/Coffee	-	(625)	625
Total Donations	-	(1,125)	1,125
Total Expenses	(4,769)	(7,333)	2,565
Net Surplus / (Deficit)	5,615	(3,783)	9,398

2. YTD Cash flow

TWPS P&C Cash Flow YTD 2021	Main Account	Canteen Account	Uniform Shop Account	Band Account	MDFDGG Account	Green Thumbs Account	Term Deposit	Total
Opening Balance \$	35,899	40,888	23,948	41,573	3,406	4,129	51,007	200,851
Total Income	11,811	40,194	50,030	32,903	-	-	154	135,092
Total Expenses	(6,197)	(42,113)	(46,373)	(16,422)	-	(91)	-	(111,196)
YTD Net Surplus / (Deficit) \$	5,615	(1,920)	3,657	16,481	-	(91)	154	23,896
Closing Balance \$	41,514	38,969	27,605	58,054	3,406	4,038	51,161	224,746

3. Balance Sheet including all sub-committees

Balance Sheet

Thornleigh West Public School Parents & Citizens Association

As at 26 April 2021

	26 Apr 2021	26 Apr 2020
Cash		
Band Account	\$58,054.64	\$35,432.64
Canteen Account	\$38,968.64	\$10,284.97
Green Thumb Account	\$4,037.53	\$3,687.88
Infants School Club Account	\$3,405.95	\$3,405.95
Main Account	\$41,513.98	\$36,008.02
Term Deposit	\$51,161.03	\$50,984.93
Uniform Shop Account	\$27,605.78	\$11,116.24
Total Cash	\$224,747.55	\$150,920.63
Current Assets (mainly Uniform Shop Stocks)	\$62,737.64	\$83,064.62
Fixed Assets (Largely Band Instruments)	\$111,663.23	\$120,901.24
Total Assets	\$399,148.42	\$354,886.49
Uniform Shop Payable	-\$19,727.65	\$24,173.09
Payroll incl Super	-\$1,744.24	-\$1,024.97
Total Liabilities	-\$21,471.89	\$23,148.12
Net Assets	\$377,676.53	\$331,738.37

Note: there are a couple of material transactions happened in the fundraising account after the report was prepared.

1. Payment for Mother's Day candle - \$4,160
2. An income of \$6,052.80 from Flexischool – which I think is the income from candle sales. Not entirely sure since I don't have access to Flexischool anymore. This will be reconciled before next meeting.
3. Payment for fund raising activity from FY2020 – fairy bread \$1,832. This amount had been included in the minutes of 1st December meeting. We couldn't make the payment last year because Reachout Australia only accepts credit card payment for donation. I finally got their account details for a transfer. Unfortunately, I didn't accrual for this payment at end of the year which means that this will be treated as an expense for this year.

Appendix 4: Uniform Shop Report:

Term 2 has started relatively well, I have had the assistance of Shannon Curran during the first few weeks of term which has seen the shop return to having greater numbers of customers coming in during our opening times.

Merchant Services

The EFTPOS machine has been playing up over the last few weeks with the battery not keeping charge and needing to remain on the charging cradle. I have not yet called for service due to my availability to be onsite. Over the years the machine has been quite temperamental and during 2019 I had it replaced 3 times. The current agreement we are on is for 3G access and once again that can be temperamental in the shop and needs to be used close to the windows and I am once again starting to see an increase in communications dropouts while the machine is in use. Once we have the new Merchant Owners in place I would like to investigate upgrading the service to a 4G service that will hopefully solve some of these issues – although in my initial questions may increase the monthly cost of the service slightly.

Stock Supplies

Start of Term 2 saw some stock delays in Tunics and the smaller sizes of the formal unisex trousers. These backordered are now arriving and I expect all outstanding orders to be delivered to the classroom by mid this week.

Tunics (Fiji vs Aussie made) – Our supplier has manufactured the newest order of tunics from Fiji due to supply issues getting them made in Australia. Currently ordering from Fiji has a 4-6 week timeframe and having the order made in Australia is 8-10+ weeks. I need to do my second order now, so just wanted to flag the difference before I proceeded as I need to place the order this week otherwise it could cause more stock outage issues for the remainder of winter.

I have new PSSA socks available in the sky blue colour to match the schools new PSSA jerseys. The new socks replace the navy blue and gold socks that were required in 2019.

I have also been looking at stocking an alternative sock in addition to the current ankle sock we have in stock, which has a padded sole.

Klipsta has been selling well and I only have 1 of my initial purchase left. I have an additional purchase order underway which will have a mix of navy and blue colours available, I would like to continue offering these to the school community for \$17 which is under RRP.

POS

Our POS system released a new version in mid 2020 which I have been trialling ad hoc over the last 6 months. Until recently it has been a little buggy, so I have continued using the older version. I will be looking at transitioning over to the new version over the coming months once some issues with the offline version are sorted out – from a customer point of view it won't look any different apart from the invoice formats, from an operational point of view there are a few differences in how to do things, but overall it is more user friendly and offers better inventory control.

Flexischools Alternative

I would also like to flag a possible trial for a Flexischools replacement called Qkr!. Qkr! is an online ordering platform which is offered by CommBank and Mastercard.

Over the last 6 months I have been doing a running comparison of fees that we would be charged using the Qkr! Platform and Flexischools and I can see a potential saving of about \$850-\$1000 each year on fees and commissions. I would like to investigate with treasury the possibility of running a trial and investigating how it works for the uniform shop dur-

ing the last half Term 2 and first half of Term 3 which are traditionally my quiet instore months. Previous questions to Qkr! have indicated that there is no free trial and when we enquired last year the initial setup fee would be \$300 with ongoing monthly costs.

Sales comparisons just for this year-to-date show that I have paid \$812 in Flexischools commission, if I were using Qkr! The fees to date would be approximately \$742 which includes the initial \$300 setup fee. Last calendar year we paid \$1910 in Flexischools commission, if sales were made via Qkr! fees would have been \$1092, which again includes the \$300 setup fee.

Appendix 5: Canteen Report:

No report read

Appendix 6: MDFDGG Report:

Another quiet term for the group. Unfortunately due to Covid restrictions still being in place in the weeks prior to our proposed date for the Mother's Day stall, we were unable to hold a stall on site for the second year in a row. Stock had been purchased in 2020 with a Back from the Bush theme, this stock is currently in our storeroom along with remaining stock from previous years and a stock list has been provided to the P&C president and treasurer. Hopefully this stock can be used in 2022, if not before.

We did discuss alternate ways of trying to hold a stall, such as using flexischools however without being allowed on site at all while students were present we could not even step foot in the school to pack orders or photograph and check stock. The stall is not just a fundraising opportunity but also a day when all students have the opportunity to hand pick a gift for the special person in their lives and even chose the gift wrapping! We felt moving the stall onto Flexischools would take away the essence of the stall day.

The P&C came up with the alternative option of the candle fundraiser using a local small business which was well received with sales of 208 candles.

After 3 years in their current roles, Janine Sherlock has stepped down as convenor and Shannon Curran has stepped down as treasurer. Therese Neville has volunteered to take over as convenor and Deb Flanagan as treasurer. Both have been valued members of the committee for the past 4 years and we thank them for volunteering their time.

A big thanks also to all previous and continued members over the past 3 years and the many parents who have volunteered their time at our stalls.

The next significant day will be Father's Day in term 3. Covid restrictions will determine whether or not we will be able to run a stall on site.

Appendix 7: Band report

We have significantly lower numbers in band this year than at the start of 2020 (80 compared to 103), due to the effect of COVID enforced Zoom rehearsals last year and lack of year 2 students' exposure to band resulting in a smaller than usual TB uptake. Our fixed costs remain the same so this obviously impacts significantly on our financial position. Our loss is projected to be \$7800. Without P&C support and band fundraising this would be increased to a loss of \$18800. Our major fundraiser this year will be the election day bbq (deferred from 2020) – Chris Lupton has kindly agreed to co-ordinate this and has been provided with handover notes from Musette Healey. We are also looking at selling cookie dough again which was popular in 2019.

Over the next 3-5 years the band will slowly increase fees to cover conductor costs, this fee increase will mean small losses and financial help from the P&C are required to break even. Financial support from the P & C covers band performances at whole school events such as assemblies, presentation day and Grandparents Day.

There are limited performance opportunities still this year, therefore we are trying to create our own. We hope to run a small concert as a performance/fund raising opportunity in term 3. NWPS, PHHS and PHPS stage bands would all be invited to perform. Planning is in the early stages for this event.

Appendix 8: Green Thumbs Report:

At the last P&C AGM Green Thumbs Committee the former sub-committee members stepped down from their roles, including:

Emma Fenton – Convener
Fiona Greenwood – Treasurer
Melanie Winthorpe – Secretary

The Green Thumbs would like to extend special acknowledgement and appreciation of the hard work and commitment over the years from Emma and Fiona. Along with other founding members of the Green Thumbs, they have worked tirelessly to grow and nurture the garden into a thriving learning space for the children of Thornleigh West Public School. Thankyou Emma and Fiona!

The new sub-committee includes:

Convener – Melanie Winthorpe
Treasurer – Katie Bennett
Secretary – currently vacant
Working Bee Coordinator – Amelia Courtney-Tennant
Garden Club Coordinator – Katie Hokin

Priorities for term 2 include:

Re-establishing lunchtime Garden Club

Garden Club involves parent volunteers working in the garden one day per week, weeding, watering, tidying and generally engaging interested students. Garden Club will likely take place on Tuesdays in Term 2.

Working bee

Amelia is coordinating a Term 2 weekend working bee to undertake general maintenance of the garden. The tentative date is Sunday 23 May

Recruiting new families

We're aware that Covid resulted in some Kindy and Year 1 families having limited awareness of the school garden and Green Thumbs group. We will actively engage with the school community through grade Facebook groups, the school newsletter and P&C communication avenues.

Native planting day

We will engage with the school and Hornsby Shire Council to see if there is appetite for the Green Thumbs to organise a native planting day for the Quarter Sessions Road verge. This is an area that previously became very overgrown with weeds. Hornsby Council kindly cleared the weeds last term for road safety reasons. Planting out this area with hardy native ground covers will minimise regrowth of weeds, improve visual amenity and improve habitat for native animals (insects, lizards, birds, marsupials, etc).

Appendix 9: Fundraising Report:

I just wanted to personally thank Meera, Lou and Katie for being a tremendous support over the past few weeks. From brainstorming to candle sorting and packing, we have worked as a great team on our first few FUNdraisers.

I also want to thank Vanessa for stepping me through the process, providing information of where things are up to, how things work and how they have been managed/run in the past. She has happily answered all of my emails, texts and calls all throughout the day and night.

We are all off to a great start and it is exciting!

Easter Raffle

Tickets Sold – 3,097

Families – 238 purchased tickets

Most Amount Sold – One family sold 100 tickets

Number of hampers – 62

Total Profit - \$3,075

Maccas's Pancake Day

Packages Sold – 421

Total Profit – \$1,579 (\$641 in gold coin donations and \$938 from pancakes)

Mother's Day Candles

Candles Sold – 208

Total Order Taken - 144

Most Popular Scent – Lime & Coconut = 46, followed by Vanilla Sweetpea = 39 (least popular Burnt Fig = 26)

General Donations – several families have contributed donations to Mother's Day and NOT purchased candles....

Total Profit – \$2,017 (\$2,080 less 3%)

Big thanks to Lou for taking delivery, Lou / Meera / Katie for counting and sorting and Laura Westbrook and Kirsten Dicks for packing and double checking all orders were correct. Pick up is outside the office this week from Mon – Wed. The balance will be left in the office and we will contact the parents to advise of the collection.

Grand Total of Money Raised - \$6,671

Upcoming

Possibility of cancelling the Krispy Kreme drive in favour of Cards that Count (www.cardsthatcount.com.au) – Kids create an artwork that are printed on 100% recycled Christmas Cards. A 10 pack is \$16 and \$5 goes back to the school. Thought it would be a good idea to drop one of the food drives and focus on something that that kids can participate in. Could also advertise across the wider community and improve our fundraising pool of people. It seems the fundraising calendar is very food heavy due to the unknowns of Covid this year. Dropping Krispy Kreme would allow us to focus purely on the Colour Run coming up in July.

The Colour Run is our MAJOR fundraiser for the year – we want to add additional activities for the kids etc, getting a photographer for official photos throughout the day, obstacle courses etc. Need to decide on the online platform for sponsorship.....Get the letter out to local businesses for sponsorship – and get cracking. We know Amy Kaslar is very keen to support the school again. Next step is to start a committee to pull the Colour Run off. Who wants to help?